

Instructions

You will still be subject to late fees, penalty fees, or disconnection of service for non-payment. **It is your responsibility to update the Utility Service Division with your e-mail address if it changes.**

Customer Information

Date: _____

Account #: _____ - _____

Account Holder's Name: _____ Phone: _____

E-mail Address: _____

Acknowledgement and Signature

I understand that I am "opting-in" or choosing to receive electronic statements, which means that **I will no longer receive paper statements or paper delinquent notices.** I understand that if I do not pay that my account is subject to: late fees, penalty fees, and that service may be disconnected in accordance to the City of Rio Rancho Ordinances. I also understand that I will need to update the Utility Service Division with any changes to my e-mail address.

Customer Signature: _____ Date: _____

The rest of this page is left intentionally blank.

FOR DEPARTMENT USE ONLY

Received By: _____ Date: _____