

**Instructions and Applicant Information**

This application is for residential and commercial development. Complete the sections as follows:

- Section A: Complete for all work.
- Section B: Complete for new structures and building sites.
- Section C: Complete for alterations, additions, or improvements to existing structures.
- Section D: Complete for non-residential flood proofed construction.
- Section E: Complete for subdivisions and planned unit developments.

Property Address: \_\_\_\_\_  
Address
City
State
Zip

Property Legal Address: \_\_\_\_\_  
Subdivision
Unit
Block
Lot

Owner Name: \_\_\_\_\_ Owner Phone: \_\_\_\_\_

Owner Address: \_\_\_\_\_  
Address
City
State
Zip

Builder: \_\_\_\_\_ Builder Phone: \_\_\_\_\_

Builder Address: \_\_\_\_\_  
Address
City
State
Zip

**Section A: Description of Work**

1. Proposed development description:
  - New Building       Improvement to Existing Building
  - Manufactured Home       Filling
  - Other \_\_\_\_\_
2. Size and location of proposed development.       Site plan attached
3. Is the proposed development in a Special Flood Hazard Area (Zones: A, AE, A1-A30, AH, or AO)?  
 Yes       No
4. Per the Flood Insurance Rate Map (FIRM), what is the zone and panel number of the area of the proposed development?  
 Zone: \_\_\_\_\_ Panel Number: \_\_\_\_\_
5. Are other Federal, State, or local permits obtained?  
 Yes       No  
 Type: \_\_\_\_\_

**Section A Continued**

6. Is the proposed development in an identified floodway?  
 Yes       No
7. If yes to #6, is a "No Rise Certification" with supporting data attached?  
 Yes       No

**Section B: New Structures and Building Sites**

1. Base Flood Elevation at the site: \_\_\_\_\_ Feet NGVD 29
2. Required lowest floor elevation (including basement): \_\_\_\_\_ Feet NGVD 29
3. Elevation to which all attendant utilities, including all heating and electrical equipment will be protected from flood damage: \_\_\_\_\_ Feet NGVD 29

**Section C: Alterations, Additions, or Improvements to Existing Structures**

1. What is the estimated market value of the existing structure? (Attach documentation)  
\$ \_\_\_\_\_
2. What is the cost of the proposed construction (Attach documentation)  
\$ \_\_\_\_\_
3. If the cost of the proposed construction equals or exceeds 50% of the market value of the structure, then the substantial improvement provisions shall apply.  
  
The proposed construction = \_\_\_\_\_ of the market value of the structure.

**Section D: Non-Residential Flood Proofed Construction**

1. Will the subdivision or other development contain 50 lots or 5 acres?  
 Yes       No
2. If yes to #1, does the plat or proposal clearly identify base flood elevations?  
 Yes       No
3. Are the 100 Year Floodplain and Floodway delineated on the site plan?  
 Yes       No

**Section E: Other Permits**

1. Is a US Army Corps of Engineers 404 permit required? (Attach copy of Issued Permit)  
 Yes       No
2. Is a Rio Rancho Endangered Species Act Categorical Exclusion Checklist (DS-ENG-02 (E)) required? (Attach copy of completed checklist)  
 Yes       No

**Acknowledgement and Signature**

The undersigned hereby makes application for a permit to develop in a designated floodplain area. The work to be performed is described in this form and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the City of Rio Rancho Floodplain Ordinance and with all other applicable local, State, and Federal regulations. This application does not create a liability on the part of the City of Rio Rancho or any officer or employee thereof for any flood damage that results from reliance on this application or any administrative decision made lawfully thereunder.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**FOR DEPARTMENT USE ONLY**

Permit is:  Approved  Denied (Statement Attached)

Elevation Certificate Attached?  Yes  No

As-Builts lowest floor elevation? \_\_\_\_\_ Feet NGVD 29

Work inspected by: \_\_\_\_\_

Conditions:

Local Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_