



**CITY OF RIO RANCHO**

**COMMUNITY DEVELOPMENT BLOCK GRANT**

**FOURTH ANNUAL ACTION PLAN**

**FISCAL YEAR 2016 - 2017**

3200 Civic Center Circle, NE

Rio Rancho, New Mexico 87144-4501

(505) 891-5010

[www.rriiim.gov](http://www.rriiim.gov)







## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

While the issue of poverty continues to be a challenge for the City of Rio Rancho, the City is supporting and establishing programs to combat the concern and provide opportunities and services to its extremely-low and low-to-moderate income residents. The last Census in 2010 revealed that 11.4 percent of the population had an income that was below the federally established poverty level. Since the Census was completed, this figure has decreased by 0.1 percent based on the 2014 American Community Survey 5-year estimate. As a result of poverty in the City of Rio Rancho, the City's Financial Services Department continues to utilize resources provided through the Community Development Block Grant (CDBG) to provide assistance to low income individuals, families, and neighborhoods.

One principle of the Fourth Annual Action Plan is to focus on program interventions that will best meet the housing and supportive housing needs of residents limited by income who are considered at-risk for homelessness, housing opportunities for severely disabled adults, and downpayment assistance for first-time homebuyers. The Financial Services Department will continue to prioritize those programs that increase the availability of these services to City residents in order for them to access and maintain affordable housing. Further, the City is also supporting initiatives to revitalize low income target neighborhoods by rebuilding and/or updating public park facilities and playground structures.

During the implementation of the Fourth Annual Action Plan, the Department of Financial Services will work closely with social services organizations, housing providers and developers, other City departments and public entities to identify the changing community needs. Since the development of the Consolidated Plan, the City has continued its outreach efforts to learn more about the needs of target populations, such as underprivileged youth, non-homeless special-needs populations, and victims of domestic violence. The City is responding to those needs.

#### 2. Summarize the objectives and outcomes identified in the Plan

A complete list of the City's objectives of the Fourth Annual Action Plan can be found on page 12 through 16.

### **3. Evaluation of past performance**

In an effort to provide decent housing, the City assisted 12 households through direct homeownership assistance, 109 households were assisted with minor home rehabilitation, and 51 people were assisted with rent, mortgage, or utility payments all in Program Year 2014. Additionally, the City assisted 106 persons homeless persons with support services to keep them housed within that same year. Through the second quarter of Program Year 2015, the City has assisted an additional 21 individuals with rent, mortgage, and utility payments, 3 first-time homebuyers have been assisted with downpayment and closing cost assistance, and 124 homeless persons were provided support services and to keep them housed.

Through the City's attempt to provide suitable living environments, the City has assisted 6,563 people through the provision of public services, and 17,834 people with improved access to a public facility in Program Year 2014. Through the second quarter of Program Year 2015, with CDBG funding, the City has assisted an additional 8383 individuals through the provision of public services.

### **4. Summary of Citizen Participation Process and consultation process**

The City made public its proposed Fourth Annual Action Plan 2016 – 2017 submission so affected citizens had sufficient opportunity to review the Plan and provide comments. Notice of the proposed Action Plan was published in the Rio Rancho Observer on April 9, 2016, and was made available for review at the Loma Colorado Library, the Esther Bone Library, the Meadowlark Senior Center, the City's Financial Services Department located at 3200 Civic Center Circle, NE, Suite 300, the City Clerk's Office, and on the City of Rio Rancho's website ([www.rnm.gov/CDBG](http://www.rnm.gov/CDBG)). An Affidavit of Publication together with a copy of the newspaper advertisement is attached hereto and made a part of this Action Plan. The Notice was published in both English and Spanish and provided contact information for accommodations for an individual needing accommodations for a disability.

### **5. Summary of public comments**

All comments received from affected citizens, other public, private and non-profit agencies, and other interested parties are considered before the final draft of the Action Plan and any amendments or performance reports are submitted to HUD. City staff process all comments received by: identifying the issue, documenting the comment/complaint, and describing the action taken by the City in response.

The 30-day comment period for the draft of the Action Plan begins on April 9, 2016 and ends May 9, 2016.

### **6. Summary of comments or views not accepted and the reasons for not accepting them**

The City looks forward to citizen comments and will respond in a timely manner for any and all comments received. No comments were submitted for the Fourth Annual Action Plan.

## **7. Summary**

Community input for the Fourth Annual Action Plan was solicited in multiple ways. The City publically presented the 2016 Draft Action Plan on-- April 13, 2016 during the 30 day Public Comment Period and again on May 11, 2016 to review public comments. A public announcement was published in the Rio Rancho Observer and the Action Plan was posted on the City's website and available in City facilities for the full 30-day Public Comment Period.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	RIO RANCHO	
CDBG Administrator	RIO RANCHO	Financial Services Department
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

### Narrative (optional)

The City of Rio Rancho's Consolidated Plan for Fiscal Years 2013 – 2018 was prepared by ASK Development Solutions, Inc. with the assistance of Financial Services Department and Development Services Department staff. The Consolidated Plan will be reviewed and amended as needed after approval of the City's Amended Analysis of Impediments to Fair Housing Choices.

### Consolidated Plan Public Contact Information

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Rio Rancho has developed a program to coordinate efforts between public and assisted housing providers and other public service providers within Rio Rancho. Throughout the year, the City intends to enhance coordination between all public service agencies to assist in the continuation of providing needed services of all types to the extremely low and low to moderate income residents. The Financial Services Department has developed a working relationship with various housing and other service providers in Rio Rancho over the last few years and will continue do so.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The City of Rio Rancho works with public and assisted housing providers, and other public service providers, within Rio Rancho throughout the year to enhance coordination between all public service agencies in order to assist in the continuation of providing needed services of all types to the extremely low and low to moderate income persons. The Financial Services Department has developed a working relationship with various housing and other service providers throughout Rio Rancho and the surrounding areas.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Rio Rancho provides funding to Sandoval County Permanent Supportive Housing, a Continuum of Care Program, as an on-going program for residents in Rio Rancho who are homeless persons or at risk of being homeless. The Program Manager for this program works only with the homeless or at risk of homelessness population and has developed a strong support system for those who are in need.

High Desert Fair Housing Consultants, a FHIP Grant recipient, will provide fair housing training seminars to Veterans and veteran-groups, such as DAV, VFW and American Legion in teaching veterans about their rights and responsibilities concerning disabilities in rental housing.

#### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Rio Rancho does not currently receive ESG funds.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Albuquerque Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Albuquerque Housing Authority was consulted to discuss current Rio Rancho Section 8 housing vouchers and areas to increase coordination between the Housing Authority and the City.
2	<b>Agency/Group/Organization</b>	SANTA FE CIVIC HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Santa Fe Civic Housing Authority was consulted to discuss current Rio Rancho Section 8 housing vouchers and areas to increase coordination between the Housing Authority and the City.

**Identify any Agency Types not consulted and provide rationale for not consulting**

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Sandoval County Permanent Supportive Housing	

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

The City is planning to attend two Governing Body Meetings to present the 2016-2017 Action Plan. Notice for these meetings will be published in the Rio Rancho Observer. Notices will also be posted in various locations across the City to inform the public that the Action Plan is available for review and comment in the Financial Services Department.

On April 13, 2016 and May 11, 2016 at 6:00 p.m., the Financial Services Department will present the 2016 Action Plan at both Governing Body Meetings. The City intends to publish a public notice in the Rio Rancho Observer that will be printed and distributed on April 9, 2016. This publication will mark the start of the 30 day public comment period. The publication will also include contact information for individuals needing accommodations for a disability as well as the phone number for those seeking TTY services. The time, location, and purpose of this Public Meeting will be advertised in the local newspaper prior to the meeting. The time and location of the meeting were selected specifically to allow increased access and encourage the largest number of working people to participate in the process. The plan will be presented twice to encourage greater community participation. In addition to usual modes of encouraging public involvement, the City worked throughout the 2015 program year to attract participation and broaden public outreach for 2016. The impact of broadening citizen participation in goal setting is that it brings a greater awareness of unique needs of our community.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-targeted/broad community	17 applications were received; all applicants presented to CIPCAC Committee	N/A	N/A	
2	Public Meeting	Non-targeted/broad community	N/A	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Posted Notice	Non-targeted/broad community	N/A	N/A	N/A	
4	Internet Outreach	Non-targeted/broad community	N/A	N/A	N/A	<a href="http://www.rrnm.gov/CDBG">www.rrnm.gov/CDBG</a>

Table 4 – Citizen Participation Outreach

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The total allocation of funds for the 2016 Action Plan is equal to the 2016 grant amount of \$474,216 from the Community Development Block Grant (CDBG). Of these monies, approximately \$85,892 will be used to revitalize target neighborhoods while the remaining \$388,324 will be used for high priority projects providing citywide services to vulnerable City residents.

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	474,216	10,000	156,004	640,220	474,216	The expected amount available for the remainder of the Con Plan is equal to the current year's award for the next project year.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City is not a recipient of ESG or HOME program funds; therefore, there are no matching requirements to be met. Although the CDBG Program does not require matching funds, the City strives to fund programs that provide matching funds or are in a good position to leverage funds. Projects that

provide matching funds or document effective leveraging of CDBG funds receive additional points during the application process.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City's Parks and Recreation Department is continuing efforts to uplift the quality of life for low-to-moderate income residents by revitalizing parks in those neighborhoods. The City will be replacing outdated and unsafe playground equipment at Rainbow Park in the area for 5-12 years of age and will make this part of the park ADA compliant for recreation spaces. Further, the City will be replacing the parking lot at Star Heights Park to ensure it is ADA compliant and accessible.

### **Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increased Public Services for Youth-Obj SL3.4	2013	2017	Non-Housing Community Development	Citywide	Public services for youth	CDBG: \$8,100	Public service activities other than Low/Moderate Income Housing Benefit: 180 Persons Assisted
2	Parks, Recreational Facilities SL3.3	2013	2017	Non-Housing Community Development	Census Tract 107.12 Census Tract 107.13	Park & Recreational Facilities incl. ADA	CDBG: \$85,892	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2000 Persons Assisted
3	Homelessness Prevention - Obj DH2.4	2013	2017	Homeless	Citywide	Rental Assistance Homeless Prevention Services to the Homeless	CDBG: \$14,032	Tenant-based rental assistance / Rapid Rehousing: 64 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Public Services- Domestic Violence Victims-SL3.4	2013	2017	Non-Housing Community Development	Citywide	Public Services to Victims of Domestic Violence General Public Services	CDBG: \$15,000	Public service activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted
5	Improved Public Facilities - Obj. SL3.3	2013	2017	Non-Housing Community Development	Citywide	General Public Facilities & Improvements Centers for Persons with Disabilities	CDBG: \$90,718	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 17000 Persons Assisted
6	Increase Affordability of Housing - Obj: DH2.3	2013	2017	Affordable Housing	Citywide	Financial Assistance to Homebuyers	CDBG: \$30,000	Direct Financial Assistance to Homebuyers: 6 Households Assisted
7	Increased General Public Services -SL3.4	2013	2017	Non-Housing Community Development	Citywide	General Public Services	CDBG: \$34,000	Public service activities other than Low/Moderate Income Housing Benefit: 3850 Persons Assisted Homelessness Prevention: 51 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Retain Affordable Housing - Obj:DH1.1	2013	2017	Affordable Housing	Citywide	Rehabilitation of existing units	CDBG: \$9,630	Homeowner Housing Rehabilitated: 4 Household Housing Unit
9	Planning and Administration	2013	2017	Planning and Administration	Citywide		CDBG: \$94,843	

Table 6 – Goals Summary

### Goal Descriptions

1	Goal Name	Increased Public Services for Youth-Obj SL3.4
	Goal Description	<p>To meet the priority needs area in the public sector for low-to-moderate income youth the City of Rio Rancho will award \$8,100 in public service Subrecipient grants to the following organizations who will be serving the low-to-moderate income youth of Rio Rancho:</p> <ul style="list-style-type: none"> <li>City of Rio Rancho: Tutored by Teachers – Provide tutoring services to students - \$8,100</li> </ul>
2	Goal Name	Parks, Recreational Facilities SL3.3
	Goal Description	<ul style="list-style-type: none"> <li>City of Rio Rancho Rainbow Park – Replace existing playground with equipment designed for children 5-12 years of age to support the immediate needs of children living in the neighborhood and replace the current parking lot- \$148,757</li> <li>City of Rio Rancho Star Heights Parking Lot – Replace existing parking lot to ensure ADA compliance for recreational facilities - \$29,136</li> </ul>
3	Goal Name	Homelessness Prevention - Obj DH2.4
	Goal Description	<ul style="list-style-type: none"> <li>Sandoval County Permanent Supportive Housing – supportive housing rental assistance coupled with comprehensive case management, service coordination and advocacy services to chronically disabled persons (and immediate family members) who are experiencing homelessness - \$14,032</li> </ul>

4	<b>Goal Name</b>	Public Services-Domestic Violence Victims-SL3.4
	<b>Goal Description</b>	To meet the priority needs area in the public sector for victims of domestic violence the City of Rio Rancho will award \$10,000 in public service Subrecipient grant to the following organization who will be serving victims of domestic violence in Rio Rancho: <ul style="list-style-type: none"> <li>• Haven House, Inc. – Provide essential services to victims of domestic violence, including shelter - \$15,000</li> </ul>
5	<b>Goal Name</b>	Improved Public Facilities - Obj. SL3.3
	<b>Goal Description</b>	<ul style="list-style-type: none"> <li>• Haven House, Inc. – Facility improvements for domestic violence shelter to enhance security and create parking lot - \$75,718</li> <li>• Storehouse West, Inc. – Replace existing roof of local food pantry - \$15,000</li> </ul>
6	<b>Goal Name</b>	Increase Affordability of Housing - Obj: DH2.3
	<b>Goal Description</b>	One objective of the housing sector is to increase home ownership within the City. This goal will be achieved through the following programs through CDBG Grant funds: <ul style="list-style-type: none"> <li>• The City of Rio Rancho Housing Opportunities Program - \$30,000</li> </ul>
7	<b>Goal Name</b>	Increased General Public Services -SL3.4
	<b>Goal Description</b>	To meet the priority needs area in the public sector for low-to-moderate income families/households and individuals the City of Rio Rancho will award \$17,000 in a public service Subrecipient grant to the following organization who will be serving the low-to-moderate income citizens of Rio Rancho: <ul style="list-style-type: none"> <li>• St. Felix Pantry, Inc. – Food Assistance Program (protein) - \$15,000</li> <li>• St. Felix Pantry, Inc. - Homelessness Prevention Program - \$19,000</li> </ul>
8	<b>Goal Name</b>	Retain Affordable Housing - Obj:DH1.1
	<b>Goal Description</b>	One objective of the housing sector is to rehabilitate existing owner-occupied homes for those who cannot afford repairs. The following programs receive CDBG Grant funds: <ul style="list-style-type: none"> <li>• Rebuilding Together Sandoval County (owner-occupied home rehabilitation) - \$9,630</li> </ul>
9	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	The goal of this activity is to plan and administer all CDBG funded activities. The City of Rio Rancho will also continue to provide training to City staff, Governing Body and citizens of Rio Rancho to educate them about the Fair Housing Act. - \$94,843

Table 7 – Goal Descriptions

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

The City does not currently receive HOME funding.

## AP-35 Projects – 91.220(d)

### Introduction

The City of Rio Rancho normally allocates funds throughout the entire City. Conversely, as need arises, special emphasis is placed on revitalization and redevelopment efforts geared toward specific low- and moderate-income communities.

#	Project Name
1	City of Rio Rancho Parks & Recreation Park Improvement - Rainbow Park
2	City of Rio Rancho Parks & Recreation Park Improvement - Star Heights Parking Lot
3	City of Rio Rancho - Tutored by Teachers
4	Haven House, Inc. - Facility Improvements
5	Haven House, Inc. - Salary Support Domestic Violence Shelter
6	Rebuilding Together Sandoval County - Home Rehabilitation
7	Rio Rancho Housing Opportunity Program
8	Sandoval County Permanent Supportive Housing
9	St. Felix Pantry, Inc. - Food Assistance Program
10	St. Felix Pantry, Inc. - Homelessness Prevention
11	Storehouse West, Inc. - Reroofing
12	Planning and Administration

Table 8 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Over the course of the upcoming program year, the City of Rio Rancho will continue to provide CDBG funds to local nonprofits for the provision of public services to extremely low, low and moderate income households and individuals, as a priority under community development needs. The selection of agencies that serve the low to moderate income residents is done through a citywide advertisement by publishing a Request for Proposal (RFP) in the Rio Rancho Observer, prior to the start of the application process, on December 6, 2015. These agencies were selected based on their existing capacity. In attempt to avoid duplication of services preexisting in the community, the Capital Improvement Plan Citizen Advisory Committee (CIPCAC) recommended the amount of CDBG funds to be distributed according to the priority needs that exist for low to moderate income persons while keeping in mind the regulatory restrictions on public services.

The nonprofit agencies that were awarded funds for this program year are focused on the provision of services to victims of domestic violence, youth, homeless persons, and disabled adults. Traditionally, the City has found that due to the limited resources available, public service projects are challenged by financial restrictions. The City has awarded CDBG for public facilities and improvements to organizations that benefit victims of domestic violence and low to moderate income persons. Further, the City has

awarded funds for improvements to two public parks and recreational facilities located in designated low income census tracts to revitalize target communities within the City.

The City will continue to place emphasis on the revitalization and redevelopment of low and moderate income communities during the next program year. In this regard, the need to address substandard housing through rehabilitation continues to be a priority for the City in an effort to preserve the older, more affordable housing stock for the low to moderate income residents. By rehabilitating existing homes, the current owners, many of whom are elderly, benefit from improved housing conditions and lower energy costs.

As a basis for the priority need to eliminate, and prevent, homelessness, the City will provide program funds from CDBG to support nonprofit agencies providing rental housing services to homeless persons and those at risk of becoming homeless. The City has funded Sandoval County's Permanent Supportive Housing Program and St. Felix Pantry's Homelessness Prevention Program to meet the needs of homeless persons in the community.

## Projects

### AP-38 Projects Summary

#### Project Summary Information

Table 9 – Project Summary

<b>1</b>	<b>Project Name</b>	City of Rio Rancho Parks & Recreation Park Improvement - Rainbow Park
	<b>Target Area</b>	
	<b>Goals Supported</b>	Parks, Recreational Facilities SL3.3
	<b>Needs Addressed</b>	General Public Facilities & Improvements Neighborhood facilities including ADA Improvements Park & Recreational Facilities incl. ADA
	<b>Funding</b>	CDBG: \$148,757
	<b>Description</b>	Replacement of outdated and unsafe playground equipment at Rainbow Park in the 5-12 years of age area and making this area of the park ADA compliant for recreation spaces.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200 children and families
	<b>Location Description</b>	300 Southern Boulevard, Rio Rancho, NM 87124
	<b>Planned Activities</b>	Replace playground equipment in the area for 5-12 year old children and the parking lot at Rainbow Park.
<b>2</b>	<b>Project Name</b>	City of Rio Rancho Parks & Recreation Park Improvement - Star Heights Parking Lot
	<b>Target Area</b>	Census Tract 107.12
	<b>Goals Supported</b>	Parks, Recreational Facilities SL3.3
	<b>Needs Addressed</b>	General Public Facilities & Improvements Neighborhood facilities including ADA Improvements Park & Recreational Facilities incl. ADA
	<b>Funding</b>	CDBG: \$29,136
	<b>Description</b>	Replacement of existing parking lot at the Star Heights Park and Community Center making this area ADA compliant for recreation spaces.

	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,800 children and their families.
	<b>Location Description</b>	800 Polaris Blvd. SE, Rio Rancho, New Mexico 87124
	<b>Planned Activities</b>	Renovate and replace existing parking lot at Star Heights Park and Community Center to eliminate personal safety and physical barriers and make the area ADA compliant for recreation spaces.
3	<b>Project Name</b>	City of Rio Rancho - Tutored by Teachers
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increased Public Services for Youth-Obj SL3.4
	<b>Needs Addressed</b>	Public services for youth
	<b>Funding</b>	CDBG: \$8,100
	<b>Description</b>	An after-school program for tutoring youth provided by teachers. The CDBG funds will be used to award 180 scholarships to extremely low and low or moderate income students from qualifying households during the school year.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	180 youth from extremely low, low or moderate income families.
	<b>Location Description</b>	City Wide - middle schools and high schools in Rio Rancho, New Mexico
	<b>Planned Activities</b>	Tutoring, homework assistance, snacks, enrichment activities, and social interactions for students with or without disabilities. Transportation will be provided by the City of Rio Rancho Parks and Recreation Department from all middle schools and high schools to the Star Heights Learning Center.
4	<b>Project Name</b>	Haven House, Inc. - Facility Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Improved Public Facilities - Obj. SL3.3

	<b>Needs Addressed</b>	General Public Facilities & Improvements
	<b>Funding</b>	CDBG: \$75,718
	<b>Description</b>	Facility improvements to the domestic violence shelter including extending the parking lot and installing security lighting and cameras.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1000 adults and children who are homeless due to domestic violence.
	<b>Location Description</b>	P. O. Box 15611, Rio Rancho, NM 87174 - physical address is kept confidential
	<b>Planned Activities</b>	Extend the parking lot and installing security lighting and cameras to enhance safety and security of domestic violence shelter.
5	<b>Project Name</b>	Haven House, Inc. - Salary Support Domestic Violence Shelter
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services-Domestic Violence Victims-SL3.4
	<b>Needs Addressed</b>	Public Services to Victims of Domestic Violence
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	Provide staffing 24/7 to provide services to help victims of domestic violence obtain immediate safety and move on to safe, healthy lives. The cross-trained staff will provide case management, crisis intervention, information, counseling, adult and child therapy, domestic violence education, life skills education, legal advocacy and transportation.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1000 adults and children who are victims of domestic violence.
	<b>Location Description</b>	P. O. Box 15611, Rio Rancho, NM 87174 - physical address is confidential
	<b>Planned Activities</b>	Provide professional services (information, education, counseling, therapy, legal advocacy, referrals and transportation) as well as shelter for up to 90 days, if necessary.

6	<b>Project Name</b>	Rebuilding Together Sandoval County - Home Rehabilitation
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Retain Affordable Housing - Obj:DH1.1
	<b>Needs Addressed</b>	Rehabilitation of existing units
	<b>Funding</b>	CDBG: \$9,630
	<b>Description</b>	Provide assistance to rehabilitate owner-occupied homes for the extremely low, low and moderate income community. Assistance may include new furnaces, air conditioners, water heaters, electrical or plumbing repairs, roof repair or replacement, ramps for safe entry to home for disabled, replacement of windows and/or doors, painting, stucco repairs and other repairs as may be deemed necessary to ensure a safe and secure home.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Four households that are owned by extremely low, low or moderate income families.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Assist in the repair and rehabilitation of owner-occupied homes for the low income community in Rio Rancho.
7	<b>Project Name</b>	Rio Rancho Housing Opportunity Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Increase Affordability of Housing - Obj: DH2.3
	<b>Needs Addressed</b>	Financial Assistance to Homebuyers
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Provide first-time home-buyers with 50% down payment assistance and reasonable closing costs not to exceed \$5,000.00 in total.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	6 first-time homebuyers who are qualifying low to moderate income households.

	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Provide first-time homebuyers with 50% down payment assistance and reasonable closing costs not to exceed \$5,000.00 in total for at least 6 households.
8	<b>Project Name</b>	Sandoval County Permanent Supportive Housing
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homelessness Prevention - Obj DH2.4
	<b>Needs Addressed</b>	Rental Assistance Homeless Prevention Services to the Homeless
	<b>Funding</b>	CDBG: \$14,032
	<b>Description</b>	The Permanent Supportive Housing Program provides long-term supportive housing assistance and comprehensive outreach, case management and advocacy services to chronically disabled persons who are experiencing homelessness as well as immediate family members (if any) of an eligible participant. CDBG funds will be used to partially support salaries for staff members assisting in program operations.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	64 adults meeting the Bureau of Census' definition of severely disabled individuals who are experiencing homelessness.
	<b>Location Description</b>	Citywide.
	<b>Planned Activities</b>	Provide long-term supportive housing assistance and comprehensive outreach, case management and advocacy services to chronically disabled persons who are experiencing homelessness as well as immediate family members (if any) of an eligible participant.
9	<b>Project Name</b>	St. Felix Pantry, Inc. - Food Assistance Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Increased General Public Services -SL3.4
	<b>Needs Addressed</b>	General Public Services
	<b>Funding</b>	CDBG: \$15,000

	<b>Description</b>	Provide a nutritious source of protein (beef, pork, or chicken) to low to moderate income clients at the food bank located in Rio Rancho.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3,850 individuals living in Rio Rancho, including 893 children under 5 years of age and 1,941 are between the ages of 5 and 18 years old.
	<b>Location Description</b>	4020 Barbara Loop SE, Rio Rancho, New Mexico 87124
	<b>Planned Activities</b>	Provide a nutritious source of protein (beef, pork, or chicken) to low to moderate income clients at the food bank located in Rio Rancho.
10	<b>Project Name</b>	St. Felix Pantry, Inc. - Homelessness Prevention
	<b>Target Area</b>	
	<b>Goals Supported</b>	Increased General Public Services -SL3.4
	<b>Needs Addressed</b>	Homeless Prevention
	<b>Funding</b>	CDBG: \$19,000
	<b>Description</b>	Provide families with emergency resources to enable them to have the time necessary to acquire funds needed to prevent homelessness by providing rental deposits and/or emergency rental or mortgage assistance and utility assistance.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	51 families will be assisted in paying for their rent, mortgage and utilities.
	<b>Location Description</b>	4020 Barbara Loop SE, Rio Rancho, New Mexico 87124
	<b>Planned Activities</b>	Provide families with emergency resources to prevent homelessness including rental deposits, emergency rental or mortgage assistance, and utility assistance.
11	<b>Project Name</b>	Storehouse West, Inc. - Reroofing
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improved Public Facilities - Obj. SL3.3
	<b>Needs Addressed</b>	General Public Facilities & Improvements

	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	Funding will be used to perform a complete re-roof the multi-tenant warehouse building that is owned by the agency and used in daily operations.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	16,000 persons are served by this facility on an annual basis and are provided in excess of 20,000 pounds of food and children's clothing valued at more than \$35,000.
	<b>Location Description</b>	1030 F Veranda Dr. SE, Rio Rancho, New Mexico 87124
	<b>Planned Activities</b>	Perform a complete re-roof the multi-tenant warehouse building that is owned by the agency and used in daily operations.
<b>12</b>	<b>Project Name</b>	Planning and Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Planning and Administration
	<b>Needs Addressed</b>	Rehabilitation of existing units Rental Assistance Financial Assistance to Homebuyers General Public Facilities & Improvements Centers for Persons with Disabilities Neighborhood facilities including ADA Improvements Park & Recreational Facilities incl. ADA Public services for youth Public Services for Persons with Disabilities Public Services to Victims of Domestic Violence Homeless Prevention Services to the Homeless General Public Services
	<b>Funding</b>	CDBG: \$94,843

<b>Description</b>	Provide local officials and citizens with information about the CDBG Program; prepare Program budgets, schedules and any amendments thereto; develop systems for assuring compliance with Program requirements; develop Agreements for sub-recipients and contractors to carry out Program activities; monitor Program activities for progress and compliance with Program requirements; prepare progress and financial reports related to the Program for submission to HUD. Develop and provide educational training about the Fair Housing Act for local landlords and property managers, as well as mortgage banks and real estate salespersons and brokers. Maintain appropriate records for all CDBG activities.
<b>Target Date</b>	6/30/2017
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Assistance to extremely low, very low, and low to moderate families throughout the City.
<b>Location Description</b>	Citywide
<b>Planned Activities</b>	Provide fair housing training to landlords, property managers, lenders, real estate salespersons and brokers, and to residents and citizens in the census tracts with the highest percentage of extremely low income families. Planning and administration to support all CDBG activities.

### AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

See attached map of the current Rio Rancho Census Tracts.

#### Geographic Distribution

Target Area	Percentage of Funds
Census Tract 107.12	6
Census Tract 107.13	31
Citywide	63

Table 10 - Geographic Distribution

## **Rationale for the priorities for allocating investments geographically**

The Census Tracts that qualify for low/moderate income area benefit are identified as Tract 107.12 and 107.13. Further, the City of Rio Rancho has intentionally expanded beyond those tracts due to the fact that it's low- to moderate-income population is dispersed throughout the City. The need for assistance is not limited to the aforementioned Census Tracts, since the need is spread throughout the City. The majority of the services and benefits to be provided via funded projects will be provided citywide and will cover beneficiaries known under the CDBG program as limited clientele, such as persons with disabilities, homeless persons, and victims of domestic violence. Further, the City has funded projects that will benefit low- to moderate-income homeowners.

## **Discussion**

Priority needs identified in the 2013-2017 Consolidated Plan that are addressed in this Plan and supported through 2016-17 Program Year funding include:

- rehabilitation of existing units,
- rental assistance,
- financial assistance to home buyers,
- general public facilities and improvements,
- neighborhood facilities including ADA improvements,
- parks, recreational facilities including ADA improvements,
- youth services,
- services to persons with disabilities,
- services to victims of domestic violence,
- services to the homeless,
- general public services, and
- services to population at risk of becoming homeless.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

During project year 2016, rental assistance, rehabilitation projects, and homeownership assistance will be a main focus for low income families and underserved populations such as veteran families, single parent head of households, seniors, persons with physical disabilities, homeless, and near homeless populations. Further, the City will continue to fund projects specific to housing and supportive housing needs of homeless and near homeless populations.

Homeowner rehabilitation activities will be provided to low income residents, many of which are seniors, will continue to be available city-wide for all low to moderate income households. To complement the plan and to increase the affordable of housing, the City will use CDBG monies to fund Fair Housing education and outreach activities throughout the year. The 2016 fair housing outreach will work to ensure that housing providers, the General Public, property management companies, landlords and low income housing tenants in some of the City's poorest neighborhoods learn about Fair Housing laws and how to report Fair Housing violations.

One Year Goals for the Number of Households to be Supported	
Homeless	64
Non-Homeless	10
Special-Needs	0
Total	74

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	64
The Production of New Units	0
Rehab of Existing Units	4
Acquisition of Existing Units	6
Total	74

Table 12 - One Year Goals for Affordable Housing by Support Type

#### Discussion

The City will continue to place emphasis on the revitalization and redevelopment of low and moderate income neighborhoods in the next year. In this regard, the need to address substandard housing through rehabilitation is a priority for the City in an effort to preserve the older, more affordable housing stock for the low-to-moderate income residents. The City will continue to fund Rebuilding

Together Sandoval County, a repair and rehabilitation program provided to low-to-moderate income households. By repairing existing homes, the current owners, many of whom are elderly and on a fixed income, benefit from improved housing conditions and lower energy costs. This allows the home owner and their families to remain in their home and do so safely and affordably.

By providing closing cost and down payment assistance to low income citizens, the City supports lower income families in achieving the goal of homeownership by making it more affordable and thus more attainable.

As homelessness prevention is a high priority and a strategic goal, the City will continue to provide funding to the Sandoval County Permanent Supportive Housing Program. The Sandoval County Permanent Supportive Housing Program provides supportive housing rental assistance coupled with comprehensive case management, service coordination and advocacy services to chronically disabled persons, and their immediate family members, who are experiencing homelessness. They provide their participants the motivation and means to thrive, not merely survive, to achieve greater self-sufficiency, and to claim their places as positive, engaged members of the communities in which they live.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Below are actions being taken by the City of Rio Rancho to increase and/or sustain affordable housing opportunities for cost-burdened City residents.

### **Actions planned during the next year to address the needs to public housing**

Although the City does not currently have a Public Housing Authority, it has a Memorandum of Understanding with Santa Fe Civic Housing Authority and Albuquerque Housing Authority to assist individuals with housing subsidies.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Public Housing Authorities that service Rio Rancho are aware of the Down Payment Assistance Program to assist first time qualified homebuyers advance to homeownership. The program is designed to offset the costs of purchasing a home including closing cost and down payment assistance. In order to qualify for the Down Payment Assistance Program, the buyer must complete a home buyer's education course. This supports the transition from public housing to affordable and successful homeownership for qualifying tenants.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Santa Fe Civic Housing Authority and Albuquerque Housing Authority administer housing vouchers that are applicable to Rio Rancho. At this time, neither of these Public Housing Authorities are designated as troubled. In the future, if one of the aforementioned Public Housing Authorities becomes troubled, the City will rely more heavily on the alternate and the vouchers from the troubled authority will be ported to the other Public Housing Authority for administration.

### **Discussion**

On average, the Santa Fe Civic Housing Authority administers between 105 and 115 housing vouchers for Rio Rancho. As of March 2016, they are managing 162 vouchers being utilized within the Rio Rancho city limits. Of these, 29 were ported from the Albuquerque Housing Authority, 16 from the Bernalillo Housing Authority, and 25 from other authorities in the surrounding areas.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

Homelessness encompasses a population that is elusive, hidden, highly mobile, and characterized by a diverse and complex set of personal and social circumstances. In order to identify the needs of persons who are homeless, or at risk of becoming homeless, in Rio Rancho, the City works closely with local service providers and their associations including Sandoval County Permanent Supportive Housing, Haven House, and St. Felix Food Pantry. The City of Rio Rancho continues to face significant problems associated with homelessness and the prevention of homelessness. The homeless population in the area continues to be an ongoing issue in part because of continued high unemployment rate of 5.3% in April, 2015 according to the Bureau of Labor Statistics, rising rental housing costs, and the continuing effects of the recession. In response, continued initiatives are underway to support comprehensive, coordinated programs that share a common vision of decreasing homelessness in Rio Rancho.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Through the use of CDBG funds, the City of Rio Rancho has carried out outreach and case management services by funding agencies that provide such services to the target population. The City anticipates providing continued funding towards this initiative.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City has used CDBG funds to provide transitional housing services to the homeless and emergency shelter to the victims of domestic violence. Since the City of Rio Rancho does not currently have any type of shelter for homeless individuals and families, the City provides funding to the Sandoval County Permanent Supportive Housing Program to provide an on-going program for residents of Rio Rancho who are homeless or at risk of become homeless. The City will continue to fund Haven House, Inc. to provide shelter services to victims of domestic violence and their families. In attempt to increase safety and security of the shelter, the CDBG funds will also be used to provide necessary facility improvements to the shelter.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The Sandoval County Permanent Supportive Housing Program provides HUD-funded supportive housing rental assistance coupled with comprehensive case management, service coordination, and advocacy services to chronically disabled persons and their immediate family members who are experiencing homelessness. They strive to offer participants the motivation and means to thrive, not merely survive, in order to achieve greater self-sufficiency, and to claim their places as positive, engaged members of the communities in which they live. The Sandoval County Permanent Supportive Housing Program provides services including housing access assistance to participants in attempt to identify suitable housing units, establish relationships through acting as a liaison with landlords, conduct periodic home safety inspections prior to move-in, and payment of move-in deposits and monthly rental assistance. They also provide client-centered, strength-based case management services which focus on facilitating participants' abilities to retain stable housing and increase self-sufficiency by connecting participants to mainstream services and benefits for which they may be eligible, and encourage participation in treatment services and activities such as secondary education, vocational rehabilitation and financial literacy training.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City uses CDBG funds to assist those persons who are at risk of becoming homeless. In the past, the City has funded St. Felix Pantry, Inc., a nonprofit agency, to provide such services to the residents of Rio Rancho, and will continue to do so during this program year. St. Felix provides rent and utility assistance to low income Rio Rancho residents in attempt to keep them housed. The City anticipates providing homeless prevention services to its residents at-risk of becoming homeless.

### **Discussion**

As a basis for the priority need to eliminate homelessness, the City will provide program funds from CDBG to support nonprofit agencies providing rental housing services and utility and rent assistance to homeless persons, those at risk of becoming homeless, and their families. The City will fund the Sandoval County Permanent Supportive Housing Program, Haven House Domestic Violence Shelter, and St. Felix Pantry Homeless Prevention Program to meet some of the needs of the homeless or at-risk of being homeless persons.

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>
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Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

The City's Governing Body amended the City's Comprehensive Five Year Plan in February 2015, in particular the antiquated platting, to develop ways to limit fractionalized land ownership and is also revising zoning plans to allow for increased residential densities in order to provide more efficient services and affordable housing. This process will be continuous throughout fiscal year 2017 and changes will be made after thorough review and planning to ensure the changes are what will be best for the overall community.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

In attempt to remove or ameliorate barriers to affordable housing, the City will take actions to address barriers, as appropriate, taking into consideration available resources and policies. Principal policies relating to affordable housing are found in the Population and Housing Element of the City's 2010 Comprehensive Plan, as amended. The City's Governing Body relies on the Comprehensive Plan to make decisions concerning zoning changes and land use approvals.

One goal the City has set in attempt to make housing in Rio Rancho more affordable is to provide residents an incentive program that provides down payment and closing cost assistance to first time qualified homebuyers. For this program year, the Down Payment Assistance Program will assist at least ten individuals and families to achieve the goal of affordable homeownership.

Further, the City staff will continue to attend webinars and offer training opportunities in attempt to educate City staff on fair housing issues and the process for reporting updates and information on an annual basis. The City website will continue to be used as a resource for fair housing complaints, information regarding ADA compliance and requirements, and overall education. The City will develop a system where complaints can be received and resolutions can be tracked in attempt to prevent fair housing violations from occurring.

### **Discussion**

The CDBG staff of the City will be working with the City's Development Services Department to educate the Governing Body on the needs of the City and will encourage them to consider possible changes to zoning ordinances, building codes, fees and other policies that may hinder Rio Rancho residents in obtaining affordable housing.

The City of Rio Rancho does not have a public housing authority to meet the needs of low-to-moderate

income residents. The Town of Bernalillo historically served the needs of Section 8 Vouchers Rental Assistance for Rio Rancho residents. In 2012, Santa Fe Civic Housing Authority acquired the Town of Bernalillo Section 8 Voucher Program that had approximately 200 rental vouchers designated for qualified applicants who wish to reside in Rio Rancho. Santa Fe Civic Housing Authority currently has 162 Housing Choice Vouchers being utilized in Rio Rancho.

The City of Rio Rancho has signed Memorandums of Understanding with the Albuquerque Housing Authority and the Santa Fe Civic Housing Authority to provide housing assistance to low-to-moderate income persons. The Albuquerque Housing Authority and the Santa Fe Civic Housing Authority have portable vouchers that can be used to rent homes or apartments in Rio Rancho.

The City will continue working to develop sound relationships with lending institutions to assist clients in obtaining affordable mortgages. This will be achieved through the Rio Rancho Housing Opportunity Program through down payment assistance which is managed by City's Financial Service Department staff.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

Long-term compliance with Rio Rancho's Consolidated Plan (Plan) is imperative to meeting the goals and objectives set out in the Plan. When proposals and recommendations conflict with proposals in the Plan, the issue will be resolved by taking into consideration of the best short and long term needs of the community. Every effort will be made to comply with the Plan, which serves as a basis for community development decisions. In order to monitor implementation of the Plan, City CDBG staff will work closely with housing, economic development and other nonprofit service providers to provide the services set out in the Plan.

### **Actions planned to address obstacles to meeting underserved needs**

Rio Rancho is currently working with land developers on projects that would allow for multi-family units in an area of town that is readily accessible to an existing transit corridor, health care, recreation and shopping. The City is experiencing an increase in the amount of interest in developing multi-family dwellings and will be working closely to help address this need.

### **Actions planned to foster and maintain affordable housing**

The City will continue to fund Rebuilding Together Sandoval County to service the City's low to moderate income residents and assist them in making necessary repairs to their home.

The Down Payment and Closing Cost Assistance Program offered by the City will continue to provide soft second mortgages to first-time homebuyers. The mortgages assist with the acquisition of newly constructed or existing homes and the loans are offered with no interest. The loan is repaid upon the sale of the home, if the home is sold or otherwise transferred, within the first five years. If the homeowner remains in the home for five years, the City files a Release of Lien with the Sandoval County Clerk's Office and the funds are treated as a grant.

### **Actions planned to reduce lead-based paint hazards**

The definition of a lead-based paint hazard as stated in Section 1004 of the Residential Lead-Based Paint Hazard Reduction Act of 1992 is "any condition that causes exposure to lead from lead-contaminated dust, lead-contaminated soil, lead-contaminated paint that is deteriorated or present in accessible surfaces, friction surfaces, or impact surfaces that would result in adverse human health effects as established by the appropriate Federal agency."

According to the New Mexico Department of Health, homes built before 1950 pose highest threat: there are 764 homes in Rio Rancho built before 1950. For many reasons, lead-based paint is typically not an issue in New Mexico. Historically, homes were covered with mortar and plaster or

stucco, not paint. Further, paint containing lead was more expensive than non-lead paint. Due to the nature of structures and the overall poverty of New Mexico, most homeowners were not able to afford lead paint. As part of the home repair program, Rebuilding Together Sandoval County tests homes for lead if the home was built prior to 1978.

If a homebuyer purchases an existing home through the City's Down Payment Assistance Program, they are given a lead-based paint disclosure form that must be signed. If a home is purchased that was built before 1978, the EPA lead-based paint pamphlet entitled "*Protect Your Family from Lead in Your Home*" is also given to the homeowner. The homebuyer must also sign a series of forms acknowledging they were informed of the lead-based paint issue.

### **Actions planned to reduce the number of poverty-level families**

The most important way in which the City of Rio Rancho is addressing poverty is through supporting the activities of affordable housing providers, economic development organizations and human services providers.

Through the activities articulated in this Plan, the City provides programs that uplift the housing of low-to-moderate income residents through the Down Payment and Closing Costs Assistance Program. Through the efforts of Rebuilding Together Sandoval County Home Rehabilitation Program, repairs to existing homes are made for people within the low-to-moderate income brackets. This includes relatively minor repairs including replacing polybutylene water lines that have broken, roofing and electrical repairs that would otherwise pose a threat to the health and safety of these residents because of safety issues of water leaks causing mold in the home; failure of the roof and injuries that can be caused when the roof collapses; or electrical shock to an individual or an electrical fire.

The City will continue to revitalize existing neighborhoods so that they contain a vital mix of affordable housing, safe and accessible recreation sites, job opportunities and other economic investment possibilities. During the program year, the City will continue working with: 1) the City's Parks and Recreation Department; and 2) other relevant departments, including the Development Services Department, to encourage resident participation in neighborhood beautification and will continue to support the first time homebuyer's down payment assistance program.

### **Actions planned to develop institutional structure**

The City has adopted the Infrastructure Capital Improvement Plan (ICIP) for Fiscal Years 2015–2020. This ICIP plan reflects the collective efforts of several City departments and various levels of management and staff and is intended to be a planning document and financial management tool that projects the capital needs and priorities of the City while identifying future financing requirements over the planning period. The ICIP is reviewed and updated each fiscal year.

## **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Rio Rancho believes that by supporting the organizations proposed in this Action Plan, the City of Rio Rancho will be assisting its low-to-moderate income citizens by providing them with the ability to secure food, housing, and shelter for those in need, including the following:

- Haven House, Inc. will continue to provide emergency shelter and assistance to victims of domestic violence.
- St. Felix Pantry, Inc. will continue to provide nutritious sources of protein to low-to-moderate income persons.
- Storehouse West, Inc. will continue to provide food and clothing to low-to-moderate persons and families.
- Sandoval County Permanent Supportive Housing Program will continue with outreach and comprehensive case management and therapeutic support to eligible program participants and their immediate family members residing in Rio Rancho.

## **Discussion**

The City requires quarterly progress and financial reports from all Subrecipients of CDBG funding that mandate adherence to specific programs and requirements. In addition to quarterly reports, programs are monitored through site visits, file audits and management of fiscal functions inherent in contract administration. By requiring quarterly reporting, the City is able to determine if the Subrecipients are utilizing funds on a timely basis.

All site visits include meeting with staff, discussing current projects, evaluating the efficacy of the subrecipient's performance, past projects and adherence to the scope of services in the Subrecipient Agreement. A site visit will be made to all subrecipients in the first year of the Agreement term. Within the application, the City requires all subrecipients to provide documentation of Articles of Incorporation, current Bylaws, list of current board of directors, authorization letter to request funds, designation of authorized official, organizational charts, resumes of chief administrator and chief financial officers, copy of most recent financial statement and audit, documentation of compliance with national objectives, and conflict of interest certification.

Each subrecipient's quarterly reports require them to document the number of clients they have served based upon: race, ethnicity, gender, age (elderly), income and female-head-of-household. This information in turn is used to document reporting requirements to HUD.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

The City certifies that it will pursue all resources indicated in this Plan and will not willingly or knowingly hinder the implementation of any planned activities. The City will continue to abide by the definitions of eligible applicants for funding as described in 24 CFR 570.201. The City will continue to ensure that all eligible applicants maintain and abide by procurement processes that are at least as stringent as the City's Procurement Code as well as the procurement standards stated in 2 CFR 200.317-326.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

#### Discussion

The City's Five Year Consolidated Plan and Action Plan for Program Years 2013-2017 is designed to provide a minimum overall benefit of 80% of CDBG funds to benefit persons of low and moderate income.

## Attachments

### Grantee Unique Appendices

#### 2016 - 2017 PROGRAM YEAR AWARD

	Applicant/ Project	Amount Requested	Award Amount
1	City of Rio Rancho Parks & Recreation Park Improvement - Rainbow Park	\$181,723.04	\$177,893.00
2	City of Rio Rancho Parks & Recreation Park Improvement - Star Heights Parking Lot	\$29,136.23	\$29,136.00
3	City of Rio Rancho - Tutored by Teachers	\$8,100.00	\$8,100.00
4	Haven House, Inc. - Facility Improvements	\$67,718.00	\$75,718
5	Haven House, Inc. - Salary Support Domestic Violence Shelter	\$10,000.00	\$15,000.00
6	Rebuilding Together Sandoval County - Home Rehabilitation	\$90,000.00	\$9,630.00
7	Rio Rancho Housing Opportunity Program	\$30,000.00	\$30,000.00
8	Sandoval County Permanent Supportive Housing	\$11,107.00	\$14,032.00
9	St. Felix Pantry, Inc. - Food Assistance Program	\$21,367.00	\$15,000.00
10	St. Felix Pantry, Inc. - Homelessness Prevention	\$29,255.00	\$19,000
11	Storehouse West, Inc. - Reroofing	\$15,000.00	\$15,000.00
12	Planning and Administration	\$80,000.00	\$94,843.00
	<b>Total</b>	<b>\$545,195.73</b>	<b>\$474,216</b>

<b>Project Name:</b> City of Rio Rancho Parks & Recreation Park Improvement- Rainbow Park					
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> UOG Code				
Replacement of outdated and unsafe playground equipment at Rainbow Park in the 5-12 years of age area and making this area of the park ADA compliant for recreation spaces.					
<b>Location:</b> Census Tract 107.13 300 Southern Boulevard Rio Rancho, NM 87124	<b>Priority Need Category</b> <b>Select one:</b> Public Facilities				
<b>Expected Completion Date:</b> 6/30/2017	<b>Explanation:</b> Replace playground equipment in the area for 5-12 year old children and parking lot at Rainbow Park.				
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>				
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1 Improve quality / increase quantity of neighborhood facilities for low-income persons 2 Improve quality / increase quantity of public improvements for lower income persons 3				
<b>Project-level Accomplishments</b>	01 People	Proposed	200	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
Renovate neighborhood facility.	Suitable Living Environment	Sustainability			
03F Parks, Recreational Facilities 570.201(c)		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
<b>Program Year 1</b>	CDBG	Proposed Amt.	56,756	Fund Source:	Proposed Amt.
		Actual Amount	148,757		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

<b>Project Name:</b> City of Rio Rancho Parks & Recreation Park Improvement - Star Heights Parking L					
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> UOG Code				
Replacement of existing parking lot at the Star Heights Park and Community Center making this area ADA compliant for recreation spaces.					
<b>Location:</b>	<b>Priority Need Category</b>				
Census Tract 107.12 800 Polaris Blvd. SE Rio Rancho, New Mexico 87124	<b>Select one:</b> Public Facilities				
<b>Expected Completion Date:</b>	<b>Explanation:</b>				
6/30/2017	Renovate and replace existing parking lot at Star Heights Park and Community Center to eliminate personal safety and physical barriers and make the area ADA compliant for recreation spaces.				
<b>Objective Category</b>	<b>Specific Objectives</b>				
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 Improve quality / increase quantity of neighborhood facilities for low-income persons 2 Improve quality / increase quantity of public improvements for lower income persons 3				
<b>Outcome Categories</b>					
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability					
<b>Project-level Accomplishments</b>	01 People	Proposed	1,800	Accmpl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accmpl. Type:	Proposed		Accmpl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accmpl. Type:	Proposed		Accmpl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
Renovate neighborhood facility.	Suitable Living Environment	Sustainability			
03F Parks, Recreational Facilities 570.201(c)		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
<b>Program Year 1</b>	CDBG	Proposed Amt.	29,136	Fund Source:	Proposed Amt.
		Actual Amount	29,136		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accmpl. Type:	Proposed Units		Accmpl. Type:	Proposed Units
		Actual Units			Actual Units
	Accmpl. Type:	Proposed Units		Accmpl. Type:	Proposed Units
		Actual Units			Actual Units

<b>Project Name:</b> City of Rio Rancho - Tutored by Teachers					
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> <b>UOG Code</b>				
An after-school program for tutoring youth provided by teachers. The CDBG funds will be used to award 180 scholarships to extremely low and low or moderate income students from qualifying households during the school year.					
<b>Location:</b> Citywide - middle schools and high schools in Rio Rancho, New Mexico	<b>Priority Need Category</b> <b>Select one:</b> Public Services				
<b>Expected Completion Date:</b> 6/30/2017	<b>Explanation:</b> Tutoring, homework assistance, snacks, enrichment activities, and social interactions for students with or without disabilities.				
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Transportation will be provided by the City of Rio Rancho Parks and Recreation Department from all middle schools and high schools to the Star Heights Learning Center.				
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	<b>Specific Objectives</b> 1 Improve the services for low/mod income persons 2 3				
<b>Project-level Accomplishments</b>	01 People	Proposed	180	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
Increased services for LMI persons.	Suitable Living Environment	Sustainability			
05D Youth Services 570.201(e)	Matrix Codes	Matrix Codes			
Matrix Codes	Matrix Codes	Matrix Codes			
Matrix Codes	Matrix Codes	Matrix Codes			
<b>Program Year 1</b>	CDBG	Proposed Amt.	8,100	Fund Source:	Proposed Amt.
		Actual Amount	8,100		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

<b>Project Name:</b> Haven House, Inc. - Facility Improvements					
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> UOG Code				
Facility improvements to the domestic violence shelter including extending the parking lot and installing security lighting and cameras.					
<b>Location:</b>	<b>Priority Need Category</b>				
P. O. Box 15611, Rio Rancho, NM 87174 - physical address is kept confidential	<b>Select one:</b> Public Facilities				
<b>Explanation:</b>					
<b>Expected Completion Date:</b> 6/30/2017	Extend the parking lot and installing security lighting and cameras to enhance safety and security of domestic violence shelter.				
<b>Objective Category</b>	<b>Specific Objectives</b>				
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 Improve quality / increase quantity of public improvements for lower income persons 2 3				
<b>Outcome Categories</b>					
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability					
<b>Project-level Accomplishments</b>	01 People	Proposed	1000	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
Improve quality of a public facility.	Suitable Living Environment	Sustainability			
03 Public Facilities and Improvements (General) 570.201(c)		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
<b>Program Year 1</b>	CDBG	Proposed Amt.	67,718	Fund Source:	Proposed Amt.
		Actual Amount	75,718		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

<b>Project Name:</b> Haven House, Inc. - Salary Support Domestic Violence Shelter					
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> <b>UOG Code</b>				
Provide staffing 24/7 to provide services to help victims of domestic violence obtain immediate safety and move on to safe, healthy lives. The cross-trained staff will provide case management, crisis intervention, information, counseling, adult and child therapy, domestic violence education, life skills education, legal advocacy and transportation.					
<b>Location:</b>	<b>Priority Need Category</b>				
P. O. Box 15611, Rio Rancho, NM 87174 - physical address is confidential	Select one: Public Services				
<b>Expected Completion Date:</b>	<b>Explanation:</b>				
6/30/2017	Provide professional services (information, education, counseling, therapy, legal advocacy, referrals and transportation) as well as shelter for up to 90 days, if necessary.				
<b>Objective Category</b>	<b>Specific Objectives</b>				
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 Improve the services for low/mod income persons 2 3				
<b>Outcome Categories</b>					
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability					
<b>Project-level Accomplishments</b>	01 People	Proposed	1000	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
Increased public services to victims of domestic violence.	Suitable Living Environment	Sustainability			
05G Battered and Abused Spouses 570.201(e)		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
<b>Program Year 1</b>	CDBG	Proposed Amt.	10,000	Fund Source:	Proposed Amt.
		Actual Amount	15,000		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

<b>Project Name:</b> Rebuilding Together Sandoval County - Home Rehabilitation					
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> <b>UOG Code</b>				
Provide assistance to rehabilitate owner-occupied homes for the extremely low, low and moderate income community. Assistance may include new furnaces, air conditioners, water heaters, electrical or plumbing repairs, roof repair or replacement, ramps for safe entry to home for disabled, replacement of windows and/or doors, painting, stucco repairs and other repairs as may be deemed necessary to ensure a safe and secure home.					
<b>Location:</b>	<b>Priority Need Category</b>				
Citywide, Rio Rancho, New Mexico	<b>Select one:</b> Owner Occupied Housing				
<b>Explanation:</b>					
<b>Expected Completion Date:</b>	Assist in the repair and rehabilitation of owner-occupied homes for the low income community in Rio Rancho.				
<b>#REF!</b>					
<b>Objective Category</b> <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity					
<b>Specific Objectives</b>					
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the quality of owner housing 2 3				
<b>Project-level Accomplishments</b>	10 Housing Units	Proposed	4	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
Rehabilitate owner-occupied housing units.	Decent Housing	Availability/ Accessibility			
14A Rehab; Single-Unit Residential 570.202		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
<b>Program Year 1</b>	CDBG	Proposed Amt.	90,000	Fund Source:	Proposed Amt.
		Actual Amount	9,630		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

<b>Project Name:</b> Rio Rancho Housing Opportunity Program					
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> <b>UOG Code</b>				
Provide first-time home-buyers with 50% down payment assistance and reasonable closing costs not to exceed \$5,000.00 in total.					
<b>Location:</b>	<b>Priority Need Category</b>				
Citywide, Rio Rancho, New Mexico	Select one: Owner Occupied Housing				
<b>Explanation:</b>					
<b>Expected Completion Date:</b>	Provide first-time homebuyers with 50% down payment assistance and reasonable closing costs not to exceed \$5,000.00 in total for at least ten (10) households.				
# REF!					
<b>Objective Category</b>	<b>Specific Objectives</b>				
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity					
<b>Outcome Categories</b>					
<input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve access to affordable owner housing for minorities 2 Improve access to affordable owner housing 3				
<b>Project-level Accomplishments</b>	04 Households	Proposed	6	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
Increase affordability of homeownership.	Decent Housing	Affordability			
13 Direct Homeownership Assistance 570.201(n)	Matrix Codes	Matrix Codes			
Matrix Codes	Matrix Codes	Matrix Codes			
Matrix Codes	Matrix Codes	Matrix Codes			
<b>Program Year 1</b>	CDBG	Proposed Amt.	30,000	Fund Source:	Proposed Amt.
		Actual Amount	30,000		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

<b>Project Name:</b> Sandoval County Permanent Supportive Housing				
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> UOG Code			
The Permanent Supportive Housing Program provides long-term supportive housing assistance and comprehensive outreach, case management and advocacy services to chronically disabled persons who are experiencing homelessness as well as immediate family members (if any) of an eligible participant. CDBG funds will be used to partially support salaries for staff members assisting in program operations.				
<b>Location:</b>	<b>Priority Need Category</b>			
Citywide Rio Rancho, New Mexico	<b>Select one:</b> Homeless/HIV/AIDS ▼			
<b>Explanation:</b>				
<b>Expected Completion Date:</b>	Provide long-term supportive housing assistance and comprehensive outreach, case management and advocacy services to chronically disabled persons who are experiencing homelessness as well as immediate family members (if any) of an eligible participant.			
6/30/2017				
<b>Objective Category</b>	<b>Specific Objectives</b>			
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity				
<b>Outcome Categories</b>	1 Increase the number of homeless persons moving into permanent housing ▼			
<input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	2 ▼			
	3 ▼			
<b>Project-level Accomplishments</b>	01 People ▼	Proposed 64	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>		
Increase homeless persons moving to permanent housing.	Decent Housing	Affordability		
03T Operating Costs of Homeless/AIDS Patients Programs ▼	Matrix Codes ▼	Matrix Codes ▼		
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼		
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼		
<b>Program Year 1</b>	CDBG ▼	Proposed Amt. 11,107	Fund Source: ▼	Proposed Amt.
		Actual Amount 14,032		Actual Amount
	Fund Source: ▼	Proposed Amt.	Fund Source: ▼	Proposed Amt.
		Actual Amount		Actual Amount
	Accompl. Type: ▼	Proposed Units	Accompl. Type: ▼	Proposed Units
		Actual Units		Actual Units
	Accompl. Type: ▼	Proposed Units	Accompl. Type: ▼	Proposed Units
		Actual Units		Actual Units

<b>Project Name:</b> St. Felix Pantry, Inc. - Food Assistance Program					
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> UOG Code				
Provide a nutritious source of protein (beef, pork, or chicken) to low to moderate income clients at the food bank located in Rio Rancho.					
<b>Location:</b>	<b>Priority Need Category</b>				
4020 Barbara Loop SE Rio Rancho, New Mexico 87124	Select one: Public Services				
<b>Explanation:</b>					
<b>Expected Completion Date:</b>	Provide a nutritious source of protein (beef, pork, or chicken) to low to moderate income clients at the food bank located in Rio Rancho.				
6/30/2017					
<b>Objective Category</b>	<b>Specific Objectives</b>				
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity					
<b>Outcome Categories</b>	1 Improve the services for low/mod income persons				
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	2				
	3				
<b>Project-level Accomplishments</b>	01 People	Proposed	3,850	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
Increased Public Services	Suitable Living Environment	Sustainability			
05 Public Services (General) 570.201(e)		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
<b>Program Year 1</b>	CDBG	Proposed Amt.	21,367	Fund Source:	Proposed Amt.
		Actual Amount	15,000		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

<b>Project Name:</b> St. Felix Pantry, Inc. - Homelessness Prevention						
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> <b>UOG Code</b>					
Provide families with emergency resources to enable them to have the time necessary to acquire funds needed to prevent homelessness by providing rental deposits and/or emergency rental or mortgage assistance and utility assistance.						
<b>Location:</b>	<b>Priority Need Category</b>					
4020 Barbara Loop SE Rio Rancho, New Mexico 87124	<b>Select one:</b> Public Services ▼					
<b>Explanation:</b>						
<b>Expected Completion Date:</b>	Provide families with emergency resources to prevent homelessness including rental deposits, emergency rental or mortgage assistance, and utility assistance.					
6/30/2017						
<b>Objective Category</b>	<b>Specific Objectives</b>					
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity						
<b>Outcome Categories</b>	1 Improve the services for low/mod income persons ▼					
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	2 ▼					
	3 ▼					
<b>Project-level Accomplishments</b>	01 People ▼	Proposed	51	Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
Increased Public Services		Suitable Living Environment		Sustainability		
05 Public Services (General) 570.201(e) ▼			Matrix Codes ▼			
Matrix Codes ▼			Matrix Codes ▼			
Matrix Codes ▼			Matrix Codes ▼			
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b>	29,255	Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>	19,000		<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

<b>Project Name:</b> Storehouse West, Inc. - Reroofing					
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> <b>UOG Code</b>				
Funding will be used to perform a complete re-roof the multi-tenant warehouse building that is owned by the agency and used in daily operations.					
<b>Location:</b>	<b>Priority Need Category</b>				
1030 F Veranda Dr. SE Rio Rancho, New Mexico 87124	Select one: Public Facilities				
<b>Expected Completion Date:</b>	<b>Explanation:</b>				
6/30/2017	Perform a complete re-roof the multi-tenant warehouse building that is owned by the agency and used in daily operations.				
<b>Objective Category</b>	<b>Specific Objectives</b>				
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 Improve quality / increase quantity of public improvements for lower income persons				
<b>Outcome Categories</b>	2				
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	3				
<b>Project-level Accomplishments</b>	01 People	Proposed	16,000	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
Improved public facilities	Suitable Living Environment	Sustainability			
03 Public Facilities and Improvements (General) 570.201(c)		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
<b>Program Year 1</b>	CDBG	Proposed Amt.	15,000	Fund Source:	Proposed Amt.
		Actual Amount	15,000		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

<b>Project Name:</b> Planning and Administration						
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> <b>UOG Code</b>					
Provide citizens with information about the CDBG Program; prepare Program budgets, schedules and any amendments thereto; ensure compliance with Program requirements; develop Agreements for sub-recipients and contractors to facilitate Program activities; monitor activities for progress and compliance; prepare progress and financial reports for submission to HUD. Provide educational training about the Fair Housing Act for local landlords, property managers, mortgage banks, real estate agents and brokers.						
<b>Location:</b>	<b>Priority Need Category</b>					
Enter location, address, zip codes, census tracts, or other elements that will help to identify the location of the project.	<b>Select one:</b> Planning/Administration ▼					
<b>Explanation:</b>						
<b>Expected Completion Date:</b>	Provide fair housing training to landlords, property managers, lenders, real estate salespersons and brokers, and to residents and citizens in the census tracts with the highest percentage of extremely low income families. Planning and administration to support all CDBG activities.					
6/30/2017						
<input type="radio"/> Objective Category <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity						
<b>Specific Objectives</b>						
Outcome Categories	1					
<input type="checkbox"/> Availability/Accessibility	2					
<input type="checkbox"/> Affordability	3					
<input type="checkbox"/> Sustainability						
<b>Project-level Accomplishments</b>	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
21A General Program Administration 570.206 ▼				Matrix Codes ▼		
Matrix Codes ▼				Matrix Codes ▼		
Matrix Codes ▼				Matrix Codes ▼		
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b>	80,000	Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>	94,843		<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	



AFFIDAVIT of PUBLICATION



REQUEST FOR PROPOSALS

The City of Rio Rancho Financial Services Department, HUD/CDBG Grants Administration Office, hereby requests proposals from public or private not-for-profit organizations for assistance in distributing its 2016/2017 US Department of Housing and Urban Development (HUD) Community Development Block Grant funding to carry out a wide range of community development activities directed towards revitalizing neighborhoods, economic development, and providing improved community facilities and services.

S (ICO)

:SS CITY OF RIO RANCHO  
REQUEST FOR PROPOSALS  
ENGLISH and SPANISH

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Approximately \$400,000 will be available for eligible activities meeting one of three National Objectives including benefits to the low-and-moderate income persons, aid in the prevention or elimination of slums or blight, or to meet other community development needs having a particular urgency because existing conditions pose a serious or immediate threat to the health or welfare of the community and where other financial resources are not available to meet such needs.

was printed and published correctly in the regular and entire issue of said *Rio Rancho Observer* for 1 issue(s), that the first was made on the 6th day of December, 2015, and subsequent publications being:

Request of *RIO RANCHO OBSERVER*

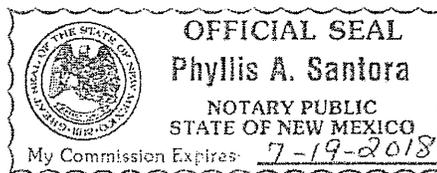
By:  
Affiant

Subscribed and sworn to me this 6th day of December, 2015  
in the City of Rio Rancho County of Sandoval State of New Mexico.

Notary

Notary Public in and for the County of Sandoval, State of New Mexico

Seal



Complete copies of the Request for Proposals packets are available immediately Monday through Friday, between 8:00 a.m. and 4:00 p.m. at the City of Rio Rancho Financial Services Department Grants Administration office, located in City Hall at 3200 Civic Center Circle, NE, Suite 300, Rio Rancho, New Mexico. They may also be obtained by email request to Kathy Fox at: kfox@rrnm.gov or by calling (505) 896-8350. The packet will also be posted on the City of Rio Rancho's website and will be available for downloading on December 1, 2015, at www.ci.rio-rancho.nm.us/index.aspx?id=1217.

Proposals must be submitted no later than 4:30 p.m. local time, Friday, January 15, 2016. Proposals may be hand delivered to the Financial Services Department or mailed to: Attn: Ms. Kathy Fox/Grant Administrator, Financial Services Department, Suite 300, City Hall, 3200 Civic Center Circle, NE, Rio Rancho, NM 87144-4501. Proposals received after 4:30 p.m. Friday, January 15, 2016 will not be considered. Further information about this Request for Proposals may be obtained from the Financial Services Department, Grants Administration Office, Rio Rancho, NM 87144. Contact: Kathy Fox at (505) 896-8350.

#### SOLICITUD DE PROPUESTAS

La ciudad de Río Rancho Departamento de servicios financieros, oficina de administración de subsidios de HUD/CDBG, por este medio solicita propuestas de organizaciones sin fines de lucro públicas o privadas para asistencia en la distribución de su 2016/2017 US Departamento de vivienda y desarrollo urbano (HUD) comunidad desarrollo Block Grant financiación para llevar a cabo una amplia gama de actividades de desarrollo comunitario dirigido a la revitalización de vecindarios, desarrollo económico y proporcionar servicios comunitarios mejorados y servicios.

Aproximadamente \$400,000 estará disponible para actividades elegibles reunión uno de los tres objetivos nacionales, incluidas las prestaciones a las personas de ingresos bajos y moderados, ayuda en la prevención o eliminación de los tugurios o lizón, o cumplir con otro desarrollo de la comunidad necesita tener una urgencia particular porque las condiciones existentes representan una amenaza grave o inmediata para la salud o el bienestar de la comunidad y donde otros recursos financieros no están disponibles para satisfacer esas necesidades.

Copias completas de la solicitud de los paquetes de propuestas están disponibles inmediatamente de lunes al viernes, entre 8:00 a.m. y 4:00 p.m. en la ciudad de Río Rancho Departamento de servicios financieros, oficina de administración de becas, ubicada en 3200 Civic Center Circle, NE, Suite 300, Río Rancho, Nuevo México. Ellos también pueden obtenerse por solicitud por correo electrónico a Kathy Fox en: [kfox@ci.rio-rancho.nm.us](mailto:kfox@ci.rio-rancho.nm.us) o llamando al (505) 896-8350. El paquete también se publicarán en el sitio de red de la ciudad de Río Rancho y estará disponible para su descarga en 01 de diciembre de 2015, en [www.ci.rio-rancho.nm.us/index.aspx?nid=1217](http://www.ci.rio-rancho.nm.us/index.aspx?nid=1217).

Las propuestas deben presentarse no más tarde de 4:30 p.m. hora local, viernes, 15 de enero de 2016. Las propuestas pueden ser entregados mano al Departamento de servicios financieros o por correo a: Attn: la Sra. Kathy Fox, Administradora de becas, Departamento de servicios financieros, Suite 300, Ayuntamiento, 3200 Civic Center Circle, NE, Río Rancho, NM 87144-4501. Propuestas recibidas después de 16:30 viernes, 15 de enero de 2016 no serán consideradas. Puede obtenerse más información sobre esta solicitud de propuestas del Departamento de servicios financieros, oficina de administración de subvenciones, Río Rancho, NM 87144. Contacto: Kathy Fox al (505) 896-8350. Pub Date(s): 12/6, 2015

**AFFIDAVIT of PUBLICATION**



**NOTICE OF PUBLIC HEARING FOR THE 2016-2017 ACTION PLAN CITY OF RIO RANCHO COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

CITY OF RIO RANCHO PUBLIC HEARING NOTICE: Public hearings will be held on Wednesday, April 13, 2016 and May 11, 2016 by the Governing Body to discuss community needs for housing, economic development, public facilities and public services for low to moderate income individuals as they relate to the Community Development Block Grant Capital Improvements Plan Citizen's Advisory Committee recommendations. The City of Rio Rancho is seeking your comments regarding the 2016-2017 Action Plan, a one-year plan for expenditure of CDBG funds from July 1, 2015 through June 30, 2016. CDBG funds are made available through the U.S. Department of Housing and Urban Development (HUD).

The 2016-2017 Action Plan is the fourth annual report under the 2013-2018 Consolidated Plan and reflects the annual goals of this plan. This plan is submitted to HUD as part of the CDBG Program. The plan not only describes the activities proposed to be accomplished with the 2016-2017 CDBG allocation but also discusses larger programs initiated by the City to address a myriad of development needs.

The 2016-2017 Action Plan will be available for public review from April 9, 2016 until May 9, 2016 at 5:00 p.m. in the Financial Services Department (3200 Civic Center Circle NE, Suite 300), on the City of Rio Rancho's website at www.rmm.gov/CDBG, at Loma Colorado Library, Esther Bone Library, Meadowlark Senior Center, and the City Clerk's Office. Persons are welcome to provide public comments prior to, at, or after the scheduled hearings. If you are unable to attend the public hearing, comments concerning the proposed activities outlined in the 2016-2017 Action Plan can be submitted by May 9, 2016 to the attention of Candida Kelcourse, CDBG Grant Administrator, City of Rio Rancho, Financial Services Department, 3200 Civic Center Circle NE, Suite 300, Rio Rancho, New Mexico 87144 or via e-mail at ckelcourse@rmm.gov. For more information, please call Candida Kelcourse at (505) 896-8766.

Rockford M. Hayes, being first duly sworn, deposes and says: That he is the Publisher of the *Rio Rancho Observer*, printed and published once each week in the County of Sandoval, State of New Mexico, and of general circulation in the City of Rio Rancho, County of Sandoval, State of New Mexico and elsewhere, and the here to attached

MEXICO )

:SS CITY OF RIO RANCHO  
NOTICE OF PUBLIC HEARING FOR THE  
2016-2017 ACTION PLAN

DOVAL )

was printed and published correctly in the regular and entire issue of said *Rio Rancho Observer* for 1 issue(s), that the first was made on the 10<sup>TH</sup> day of April, 2016, and subsequent publications being:

Request of *RIO RANCHO OBSERVER*

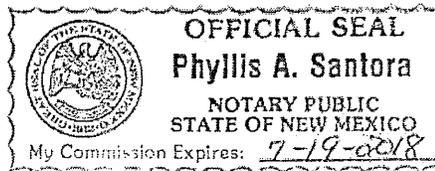
By:  
Affiant

Subscribed and sworn to me this 10<sup>th</sup> day of April, 2016 in the City of Rio Rancho County of Sandoval State of New Mexico.

Phyllis A. Santora  
Notary

Notary Public in and for the County of Sandoval, State of New Mexico

Seal



If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the City Clerk at (505) 891-5004 on or before the Friday prior to the meeting date. Public documents, including the agenda and minutes, can be provided in various accessible formats. For TTY please call (505) 891-1365. Please contact the City Clerk if a summary or other type of accessible format is needed.

**AVISO DE AUDIENCIA PÚBLICA PARA EL PLAN DE ACCIÓN DE 2016-2017 LA CIUDAD DE RÍO RANCHO DESARROLLO COMUNITARIO BLOCK GRANT (CDBG)**

AVISO DE AUDIENCIA PÚBLICA DE LA CIUDAD DE RÍO RANCHO: el día miércoles 13 de abril del 2016 y 11 de mayo del 2016 se celebrará una audiencia pública por el Consejo de la ciudad para discutir las necesidades de la comunidad para el desarrollo económico, vivienda, edificios públicos y servicios públicos para individuos de ingresos bajos a moderados como se describen en las recomendaciones de la Comisión Consultiva de CDBG para las mejoras de capital en el plan del ciudadano. La ciudad de Río Rancho está interesada en conocer su opinión acerca del Plan de acción 2016-2017. Este es un plan de un año para el gasto de los fondos de CDBG desde el primero de julio del 2016 hasta el treinta de junio del 2017. Los fondos de CDBG provienen del Departamento de Vivienda y Desarrollo urbano de los Estados Unidos de América (HUD).

El Plan de acción del 2016-2017 es el tercer Informe anual del Plan consolidado 2013-2018 y refleja las metas anuales de este plan. Este plan es presentado a HUD como parte del programa CDBG. El plan no sólo describe las actividades propuestas que se lograrán con la asignación de los fondos del CDBG 2016-2017 sino también analizara los programas más importantes iniciados para mejorar una gran variedad de necesidades de desarrollo comunitario de la ciudad.

El Plan de acción 2016-2017, estará disponible para la revisión pública desde el 9 de abril del 2016 hasta las 17:00 horas del 9 de mayo del 2016 en el Departamento de servicios financieros de la ciudad de Río Rancho (3200 Civic Center Circle NE, Suite 300), en el sitio de Internet de la ciudad de Río Rancho: [www.rim.gov/CDBG](http://www.rim.gov/CDBG), en la bibliotecas municipales Loma Colorado y Esther Bone, en el Senior Center Meadowlark y en la oficina del Secretario de la ciudad. Todas las personas son bienvenidas a proporcionar comentarios públicos antes, en, o después de la audiencia programada. Si usted es incapaz de asistir a la audiencia pública, los comentarios relacionados a las actividades propuestas esbozadas en el Plan de acción 2016-2017, puede ser enviado hasta el 9 de mayo del 2016 dirigidos a Candida Kelcourse, CDBG Grant Administrator, Financial Services Department, City of Río Rancho, 3200 Civic Center Circle NE, Suite 300, Río Rancho, NM 87144 o a través del e-mail a [ckelcourse@rnm.gov](mailto:ckelcourse@rnm.gov). Para obtener más información por favor llame a Candida Kelcourse al (505) 896-8766.

Si usted es una persona con una discapacidad que necesita un lector, amplificador, intérprete de lenguaje de signos cualificados o cualquier otra forma de ayuda auxiliar o de servicio para asistir o participar en la reunión, por favor póngase en contacto con la Secretaría Municipal al (505) 891-5004 en o antes del viernes antes de la fecha de la reunión. Documentos públicos, incluyendo el orden del día y actas, pueden proporcionarse en diferentes formatos accesibles y para TTY llamen al(505) 891-1365. Póngase en contacto con el vendedor de la ciudad si es necesario un resumen o de otro tipo de formato accesible.  
Pub Date(s): 4/10/2016



# SF 424

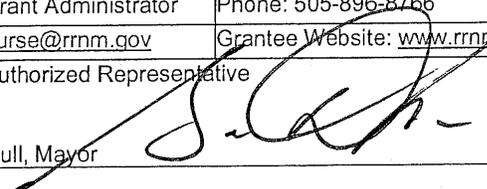
The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

## SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted 05/15/2016	Applicant Identifier	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
City of Rio Rancho		UOG Code	
3200 Civic Center Circle NE		Organizational DUNS	
		Organizational Unit	
Rio Rancho	New Mexico	Department	
87144-4501	U.S.A.	Division	
<b>Employer Identification Number (EIN):</b>		County	
85-0288264		Program Year Start Date (MM/DD) 07/01	
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>	
Local Government: Township		Specify Other Type	
		U.S. Department of Housing and Urban Development	
<b>Program Funding</b>			
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
<b>Community Development Block Grant</b>		14.218 Entitlement Grant	
CDBG Project Titles Fourth Annual Action Plan for FY 2016- 2017		Description of Areas Affected by CDBG Project(s) Rio Rancho, Sandoval County New Mexico	
\$CDBG Grant Amount \$474,216	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s)			
<b>Home Investment Partnerships Program</b>		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	

\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
<b>Housing Opportunities for People with AIDS</b>		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
<b>Emergency Shelter Grants Program</b>		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts 3	Project Districts 3		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name: Candida	Middle Initial	Last Name: Kelcourse
Title: CDBG Grant Administrator	Phone: 505-896-8766	Fax: 505-891-5762
E-mail: <a href="mailto:ckelcourse@rrnm.gov">ckelcourse@rrnm.gov</a>	Grantee Website: <a href="http://www.rrnm.gov/CDBG">www.rrnm.gov/CDBG</a>	Other Contact: Jonathan Daniels
Signature of Authorized Representative 		Date Signed 05/11/2016
Greggory D. Hull, Mayor		

Jurisdiction

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**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

05/11/2016

Signature/Authorized Official

Date

Greggory D. Hull

Name

Mayor

Title

3200 Civic Center Circle

Address

Rio Rancho, New Mexico 87144-4501

City/State/Zip

505-891-5001

Telephone Number

- |   |
|---|
| <input type="checkbox"/> This certification does not apply.           |
| <input checked="" type="checkbox"/> This certification is applicable. |

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2015, 2016, 2017, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

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**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

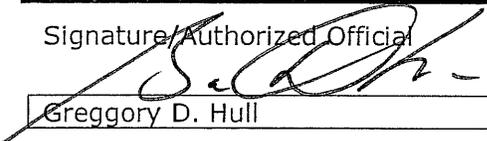
**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.

05/11/2016

Signature/Authorized Official

Date

  
Greggory D. Hull

Name

Mayor

Title

3200 Civic Center Circle

Address

Rio Rancho, New Mexico 87144-4501

City/State/Zip

505-891-5001

Telephone Number

Jurisdiction

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- This certification does not apply.  
 This certification is applicable.

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

\_\_\_\_\_  
Signature/Authorized Official

05/11/2016

Date

Greggory D. Hull

Name

Mayor

Title

3200 Civic Center Circle

Address

Rio Rancho, New Mexico 87144-4501

City/State/Zip

505-891-5001

Telephone Number

<input checked="" type="checkbox"/> This certification does not apply.
<input type="checkbox"/> This certification is applicable.

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

---

Signature/Authorized Official  


Greggory D. Hull

Name

Mayor

Title

3200 Civic Center Circle

Address

Rio Rancho, New Mexico 87144-4501

City/State/Zip

505-891-5001

Telephone Number

05/11/2016

Date

Jurisdiction

---

- This certification does not apply.  
 This certification is applicable.

### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

05/11/2016

Date

Greggory D. Hull

Name

Mayor

Title

3200 Civic Center Circle

Address

Rio Rancho, New Mexico 87144-4501

City/State/Zip

505-891-5001

Telephone Number

- This certification does not apply.  
 This certification is applicable.

### ESG Certifications

I, \_\_\_\_\_, Chief Executive Officer of Jurisdiction, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

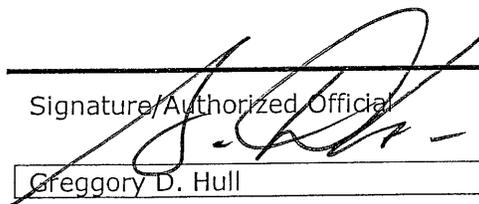
Jurisdiction

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authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

\_\_\_\_\_  
Signature/Authorized Official  


05/11/2016

Date

Greggory D. Hull

Name

Mayor

Title

3200 Civic Center Circle

Address

Rio Rancho, New Mexico 87144-4501

City/State/Zip

505-891-5001

Telephone Number

<input type="checkbox"/>	<b>This certification does not apply.</b>
<input checked="" type="checkbox"/>	<b>This certification is applicable.</b>

**APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

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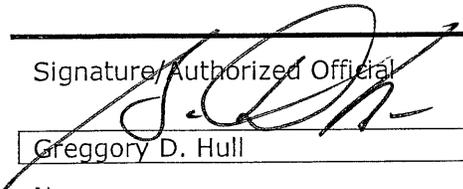
- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan

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Signature/Authorized Official



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