

# City of Rio Rancho Parks and Recreation Department



## Summer Camp 2020 Parent Handbook

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# Welcome to Summer Camp

## **Welcome!**

Our staff has developed this Parent Handbook to familiarize you with the City of Rio Rancho Parks and Recreation Department policies and procedures and to help answer any questions you might have. This Parent Handbook contains important camper and parent or guardian information. Please be sure to read this Parent Handbook with your child.

We are glad you have chosen us to provide a fun, safe and enjoyable experience for your child this summer. We strive to employ the most caring and qualified staff possible. Our goal is to provide skilled leaders who are not only well trained but who are positive role models for your child. Staff training includes first aid, CPR, AED, behavior management, activity planning/coordination, safety and supervision. We are proud of our summer Site Supervisors and Counselors. Their dedication and energies will be directed towards providing your child with an exciting summer experience.

We welcome your input and encourage you to contact us any time during the summer at the telephone numbers listed at the end of this manual. We are looking forward to a great summer with your child!

It is the desire of the Parks and Recreation Department that you are aware of our Camp's policies and procedures as they relate to your child's enjoyment throughout the summer. The following information is provided to you, to ensure that your child will have everything necessary to enjoy his/her experience with Summer Camp. Please read the following information to help you understand your role in the daily operation of our camp.

## **Summer Camp Mission**

The mission of Summer Camp is to provide children, between 6 to 14 years of age, a high quality summer day camp experience. Our number one priority is to offer a safe place where children can go during summer vacation from school while having a fun experience and developing new friendships. The curriculum consists of traditional and non-traditional sports, cooperative games, arts and crafts, fieldtrips, swimming, and other group activities.

## Camp Guidelines for Staff

The Parks and Recreation Department will operate developmentally appropriate school-age programs to the best of its ability. The guidelines for operation are:

- Staff members are responsible for the wellbeing of all participants. This means knowing where campers are at all times, being alert and considerate of safety during all activities, and paying prompt attention to any incidents or accidents that may occur during camp.
- Attendance and headcounts will be taken constantly throughout the day. Staff will also check ID's of everyone that comes to pick up children in order to confirm that they are authorized to do so. NO EXCEPTIONS.
- Staff members are qualified, responsible and experienced people who enjoy children and understand the important role that they play in developing, organizing and implementing camp activities, discipline and safety procedures.
- Planned activities will take into consideration the fact that peer relationships are important to camp participants.
- Planned activities will use mixed-age, same-age and comparative skill-level groupings for activities.
- Scheduling will remain flexible to allow for variation and excitement, while maintaining structure to promote program safety and consistency.
- Staff will use positive guidance methods to teach participants self-control and appropriate camp behavior.
- Staff will ensure that program location is safe and appealing in its flexibility for use of many different activities and group sizes.
- Staff will be responsible for providing a balance of appropriate activities, which will strive to enrich, entertain, educate, and most importantly, allow campers to have fun.

## Summer Camp Schedule

- Pre Camp Hours: 7:00 a.m. to 9:00 a.m.
- Camp Hours: 9:00 a.m. to 4:00 p.m.
- Post Camp Hours: 4:00 p.m. to 6:00 p.m.

## Pre and Post Camp Mission

The Pre and Post Camp segments of Summer Camp are designed to provide greater flexibility to accommodate working parents and guardians. Children will participate in activities that include cooperative games, indoor and outdoor games, and quiet time activities. These segments are designed as free time, not as structured activity time. Pre-camp hours are from 7:00 a.m. to 9:00 a.m. Post-camp hours are from 4:00 p.m. to 6:00 p.m.

## Field Trips Transportation

Protocols are in place to ensure the safety of your child for field trips. Department vans or transit buses may be used for transportation. Qualified staff have been screened and approved by our Human Resources department, must be 18 years old with a clean driving record. Some destinations may include local parks, the public library, museum, 'G' or 'PG' rated movies, etc.

If a child refuses to follow Department protocols they will not be allowed on field trips. Camp fees include all field trip costs and transportation, supplies, activities and swimming.

Field Trips are very busy and active. Please remember to pack a lunch and a light afternoon snack, which should include a drink. It is recommended that campers bring a small cooler, clearly marked with identification.

## Counselor Parent Communication

Don't be alarmed if you receive a telephone call or message from us during the day. We will be calling if a camper receives a minor injury, is having behavior problems or is involved in a camper dispute. This is simply to inform you of your child's wellbeing. If your child is not present during regular camp hours, and we have not been notified by a parent or guardian you might also be notified. We will do this to ensure the whereabouts of your child, and if he/she will be attending camp for the day. Summer staff would appreciate a call from you if your child will be absent from camp that day.

## Camper Participation

Summer Camp participants are required to participate in all activities. This program is structured and planned for participation in all activities. If campers cannot participate in some activities due to physical limitations (broken bone, sprain, and injury, etc.) it is the responsibility of the parent to alert the Camp Staff or Parks and Recreation Staff to assess the situation and attempt to make reasonable accommodations. However, staff cannot be responsible for one-on-one supervision of that camper. If a camper is not cooperative, parents will be notified and given one hour to make arrangements for the camper that day. A note is required if a camper is not able to participate in swimming.

## Summer Camp Sessions

- Session 1 -- May 26 to May 29 (No camp May 25)
- Session 2 -- June 1 to June 5
- Session 3 -- June 8 to June 12
- Session 4 -- June 15 to June 19
- Session 5 -- June 22 to June 26
- Session 6 -- June 29 to July 2 (No camp July 3)
- Session 7 -- July 6 to July 10
- Session 8 -- July 13 to July 17
- Session 9 -- July 20 to July 24
- Session 10 -- July 27 to July 31
- Session 11 -- August 3 to August 7

## Summer Camp Fees

Summer camp is \$94 per session with the exception of session 1 and 6. Summer camp fees include a \$25 administrative fee. This fee is non-refundable and non-transferable. Please keep in mind; if you choose to move your child to a different camp and/or session you forfeit the \$25 administrative fee for each session you wish to change. All changes must be made at least 14 days in advance by providing written notice to [parksandrec@rrnm.gov](mailto:parksandrec@rrnm.gov).



# Summer Camp Registration and Payment Policies

## **Registration:**

Each session of Summer Camp must be paid in full at the time of registration. Payment plans are not available for Summer Camp. You can register for as many sessions at one time as you wish, but keep in mind that you must pay for each session in full at the time of registration.

There are several options available for registering for Summer Camp sessions:

1. **Online registration** – starting Monday, April 13, 2020 at 12:00 p.m. (noon) you can register for Summer Camp online. Active Net is the online registration system utilized by the Parks and Recreation Department for processing online registration transactions. The forms of payment accepted through the Active Net online registration system are debit and credit cards. To register online using the Active Net online registration system, please visit the following link: [www.rnm.gov/ActiveNet](http://www.rnm.gov/ActiveNet)
2. **In person registration** -- We do not accept mailed in payments. You may register and pay for Summer Camp sessions in person on Monday, April 13, 2020 at 12:00 p.m. (noon) with cash, check, or credit card by going to:

### **Parks & Recreation Department in City Hall**

3200 vic Center Circle NE, Suite 100, Rio Rancho, New Mexico 87144

Starting Tuesday, May 26, 2020 you can register for upcoming Summer Camp sessions at the respective Community Centers.

### **Cabazon Community Center**

2307 Cabazon Blvd SE, Rio Rancho, NM 87124

### **Haynes Community Center**

2006 Grande Blvd. Rio Rancho, NM 87124

### **Sabana Grande Recreation Center**

4110 Sabana Grande Avenue Rio Rancho, NM 87124

### **Star Heights Recreation Center**

800 Polaris Blvd. Rio Rancho, NM 87124

## Cancellations and Refund Policy

Summer Camp participants are entitled to a refund (minus the \$25 administrative fee) if they cancel a session of Summer Camp at least 14 days before the session of camp is scheduled to begin by providing written notice to [parksandrec@rrnm.gov](mailto:parksandrec@rrnm.gov).

*No Refunds* will be given if a session of Summer Camp is cancelled less than 14 days before the session is scheduled to begin, or if the session has already started.

Transfer requests must be made in writing at least 14 days in advance to [parksandrec@rrnm.gov](mailto:parksandrec@rrnm.gov). Transfer requests can be accommodated as long as there is space in the session that you would like to transfer to. Please remember, the \$25 administrative fee is non-refundable and non-transferable.

### ***Refund for Withdrawal due to Medical Exemption***

A medical form *signed by a doctor* stating that the participant is unable to participate for the remainder of the current/future Summer Camp session(s) will entitle the participant to be withdrawn from the current/future Summer Camp session(s) and given a pro-rated refund or credit, minus the \$25 administrative fee.

### **Returned Check Policy**

Any person who has a returned check of any kind to the Parks and Recreation Department will not be permitted to make future payments of any kind by check. You will have to pay in cash, credit card, money order, or with a cashier's check. There is a \$35 fee for all returned checks.

### **Waiting Lists**

Waiting lists will be established once the campsites are filled to the maximum number of participants for each session. You may place your child on the waitlist by going to our registration website [www.rrnm.gov/ActiveNet](http://www.rrnm.gov/ActiveNet), logging into your account and adding the desired camp session(s) to your "Wish List." People on the waiting list will be notified via phone call or email by Parks and Recreation staff should openings occur. People who are called from the waiting lists to register are expected to register and pay either online or in person within 24 hours of being notified by staff.



## Summer Camp Drop-Off and Pick-Up Policy

This policy reflects the camp mission of providing for camper safety. The camp requires parent(s) or authorized individuals to sign the camper both in and out of the camp program on a daily basis. Staff will also check ID's of everyone that comes to pick up children in order to confirm that they are authorized to do so. NO EXCEPTIONS.

## Parent Sign-in and Sign-out Procedure and Policy

Each child's safety is the top priority for Rio Rancho Summer Camp staff; therefore, policies that have been established are not subject to change unless the site supervisor has made prior arrangements with the parent or guardian of the child.

Our daily activities begin promptly at 9:00 a.m. (unless otherwise notified by camp director). Your child's group might have an offsite activity scheduled, and it would be a shame if he/she was left behind and didn't get to participate because of tardiness. If you know that you will be running late, please let us know so that we can plan our staffing needs accordingly. (Again, with the exception of a few early scheduled fieldtrips that will be determined by your Camp Director, most activities start promptly at 9:00 a.m.).

When you arrive at the Camp location please sign your full name under the appropriate column on the provided roster sheet. At the time of signing in the camper, Summer Camp takes responsibility for the camper. At the time of signing out, parent(s)/guardian(s) takes responsibility for the camper. Parent(s) are responsible for ensuring that attendance sheets are time noted and signed.

Do not drop off your child and leave them unattended in the parking lot of a campsite. If you have signed the permission slip for your child to walk home from camp or take the bus home, they must sign themselves in and out. Notify those on your 'approval for pick up' list to be prepared to show proof of identification and know they must sign the child in and out. ID's will be checked EVERY DAY, so please be prepared. Any changes to your approved list must be made in writing prior to pick-up---for safety reasons, changes by telephone will not be accepted.

For parents/guardians who need to have other adult(s) pick-up their child, authorization must be noted on your account. Children will not be allowed to leave camp with unauthorized persons. Counselors will call the parents or guardian to verify authorization.

**PLEASE NOTE:** Staff members are NOT to release a camper to any person not on the authorization list even if they know the “code word”.

In the event that a law enforcement officer or Human Services employee requests access to a child, staff must ask to see a photo identification card, badge of officer and commission. In all cases, staff must call the Parks and Recreation Department staff, record and file the arrival time, departure time, identification information and any circumstances surrounding the situation.

## Late Pick-Up Policy

Due to the safety mission of our Summer Camp, it is essential that parents drop off and pick up their children on time. The safety of our children and staff is our primary importance. Additionally, our staff works between 8-11 hours per day, and they also have children, families and evening activities planned, and we request that you be respectful of their time.

Summer Camp ends at 6:00 p.m. If a parent or person responsible for pick up arrives after 6:00 p.m. they will be charged \$25.00 for each half hour, *starting promptly at 6:01* p.m. This means if you arrive to the center at 6:01 p.m., you will be charged \$25.00. If you arrive to the center at 6:31 p.m., you will be charged \$50.00. Fines have been established to ensure that parents and guardians follow pick-up policies correctly. The late fee covers the cost of staff overtime to remain with the children. Please call if you know you are going to be late, so that we can properly staff. Again, safety is our primary importance.

If you are unable to collect your children, please make alternative arrangements with another family member or friend and advise us accordingly. We will add them to your authorized pick-up list and require them to provide us ID when they arrive.

Parents who are late two times during the summer may need to authorize another person for pick-up. If three late pick-ups occur, the parent or guardian will not be permitted to bring the child to camp any longer, and no refund will be given in this situation.

If it is after 6:00 p.m. and a child has not been picked up the closing Counselors will begin calling emergency numbers on the child’s registration. If the child has not been picked up after 60 minutes and there has been no contact with a parent or emergency person, the authorities will be called and the child will be removed under their protection.

## Attendance and Participation

Children are encouraged to participate when present, unless sick or injured, in which case parents will be notified and camper will be sent home. Daily camp attendance is taken, but please notify staff of known absences.

We do ask parents to follow these basic guidelines:

1. In cases when you may be picking up your child early, please let the Site Supervisor and Counselor know ahead of time, as the groups do go off-site for outings. Please make sure that you personally tell your child's counselor that you are taking the child and follow the sign-out procedure.
2. If your child is designated to walk or bike home at the end of the day and must leave camp early, parent must inform leader via a written note dated and signed.
3. If your child is not picked up on time, a late fee will be charged.

## Summer Camp Sickness or Injured Procedure and Policy

### **Illness**

Please do not send your child to camp with a fever and/or ailment that would hinder his/her participation and jeopardize the wellbeing of other campers. The camper will be removed from the activity and the staff will call the parent or guardian or emergency number for the camper to be picked up within one hour of notification.

### **Hospital, Urgent-Care or Ambulance Service**

In the event of an emergency in which emergency medical staff warrants that the child be taken to the nearest hospital, transport fees and hospital fees will be the responsibility of the parents or legal guardian.

### **Medication Dispensing Procedures**

New Mexico State law prohibits persons from giving medications to a child unless they are the child's parent or guardian, relative, or licensed health professional. Campers will self-administer inhalers, inject-able medication, and apply sunscreen and bug spray when needed. For safety reasons, campers may not maintain possession of their medication while in camp. Their direct counselor will assume responsibility for the medication.

Parents/Guardians must complete a Medication Documentation/Administration Form. They must also provide the actual prescription bottle with correct Pharmacist label, and include the matching medication inside the prescription bottle, enough for the same day only.

## Code of Conduct

Please carefully review the code of conduct with your child. In fairness to all campers, we expect appropriate behavior at camp. Disciplinary measures will be taken when necessary.

1. Campers may not leave camp without written permission.
2. Campers must stay in designated areas.
3. Campers will be courteous to fellow campers and staff.
4. Campers will respect city property, school property and all facilities therein.
5. Campers will respect and not abuse equipment.
6. Cursing, profanity/swearing, bullying, name-calling, will not be tolerated.
7. Fighting, rough housing will not be tolerated.
8. Campers must follow camp and leader rules at all times. Flagrant disrespect will not be tolerated.
9. Campers should stay with the counselor at all times.
10. Only "registered" participants are allowed at camp.
11. Campers must participate in activities and have FUN!

**PLEASE NOTE:** The City of Rio Rancho has a Zero Tolerance Policy with weapons (knives/guns) and/or threats, bullying, sexual harassment, alcohol or drugs or any other illegal activity. Any behavior that is deemed illegal, malicious or violent or results in property or equipment damage and/or injury will result in immediate suspension, and possibly notification to the Rio Rancho Police Department. The number of days of suspension will be determined by the severity of the act. The parent will be responsible for payment for any damaged and/or destroyed property or equipment. Due to the nature of the disciplinary action, we reserve the right to implement whichever of the above steps are necessary.

# Behavior Management Policy and Procedures

We use "Time Out" as a disciplinary procedure. A camper is put in a very dull place for a brief period of time. This is really a time to think about actions and consequences. When a camper breaks a rule for a second time, the camper is to go to "time out". "Time out" is imposed immediately for hitting or swearing.

- "Time Out" rules must be communicated to campers in advance of implementation.
- When told to go to "Time Out," the camper is not to argue. If this fails, a longer time will be imposed and discussed with the parent.
- "Time out" starts when the camper is quiet. If he or she talks, makes noises, or leaves the "Time Out" area, the camper is to be talked with by the Site Supervisor and parents.
- "Time Out" is off limits to other campers. If other children laugh or talk to the camper they will automatically go to "Time Out".
- "Time Out" is quiet time. Staff should not scold, nag or lecture the camper during or after "Time Out".
- After "Time Out," the camper is welcomed back positively. The camper needs to know that the slate is clean, there is no anger, and counselors are glad to see him or her back in the activities.

Documentation of each incident is required. Campers and the parents of the camper, with recurring problems or incidents will be addressed by the Summer Staff and/or the Program Specialist. If parental intervention is required, the Summer Staff will notify parents and use the incident reports and other staff documentation to confirm problems. Staff may be called into a parent/camper interview with the Site Supervisor present.

The following steps will be taken before removing an individual from camp permanently.

- Three time outs over the course of the summer under the discretion of the Summer Staff and the Program Specialist. After three time outs a meeting will be set up with the parent or guardian, the camper, the Program Specialist and staff member(s) involved to establish a behavior contract.
- If the behavior contract is broken the parent or guardian(s) will be notified and the camper will be removed from camp permanently.
- Fighting with staff and/or disrespectful behavior directed towards staff and/or campers are cause for immediate dismissal.

## Cell Phones, Electronics and Personal Items

Please do not bring personal items (such as cell phones, handheld gaming devices, WiFi connected MP3 players, Game Boys, iPods, toys, etc.) to camp. The Parks and Recreation department will not be held responsible if an item is lost, misplaced or stolen. Campers may ask permission from the camp director to use their cell phones in an emergency situation. If children are caught using cell phones or electronics during camp they will be collected and returned to parents at the end of the day.

We recognize that today's kids are part of the most connected generation ever, some having had cell phones and mobile gaming devices since grade school. So it may come as a shock to you that we continue to adhere to a strict "no cell-phone, no electronics' policy", despite how ubiquitous they've become.

Summer Camp attendees are here to learn how to make conversation, navigate friendships and improve their social skills, among other things. If a camper is involved in a video game or texting friends or parents from them they're not engaging in the camp activities.

Summer Camp is an opportunity for your child to experience a world beyond home, and a chance for you and your child to practice "letting go." "Letting go" allows children to develop autonomy, independence and a stronger sense of self. It allows them to make new friends, take responsibility for themselves, problem solve, and mature a bit. These things cannot be achieved when parents and friends are only a phone call or text away.

Although cell phones have been strictly prohibited at our Summer Camp for as long as we've existed, some families choose to ignore this policy. Invariably, this leads to conflicts within the program and allows kids to focus on their friends at home rather than their friends at camp. Cell phones enable campers to call or text parents for advice instead of turning to their peers or counselors, and they prevent campers from problem solving. In short, cell phone use at camp is counter to the values we teach and uphold at our Summer Camps and interferes with an important peer aspect of the camp experience.

When parents allow their child to break the rules and take a cell phone to camp, they are teaching their child that the rules apply to every other family, but not theirs. Please respect our policy and take the time to discuss it with your camper. Again, campers may ask permission from the camp director to use their cell phones in an emergency situation.

## Inappropriate Use of Equipment and Property

Children misusing or intentionally damaging another person's personal property or City equipment may be held responsible for its replacement. Such situations will be handled between the parties involved. The City of Rio Rancho will not be held responsible for replacement of items damaged by another child/participant.

## Clothing & Dress Attire

Send your child to camp in comfortable clothes appropriate for the weather. We can get very dirty in some of our activities, so older clothes are recommended. No sandals, open-toed or high heeled shoes are allowed. Sneakers/tennis/athletic shoes only. Shorts, t-shirts and sneakers are acceptable camp attire. Dresses, sandals, flip flops are NOT acceptable camp attire. Please send swimsuits, towels and sunscreen every day.

## Lunches

Please send your child to camp with water, a snack and a lunch each day. Send a lunch that will not spoil in a bag or small lunch box. The campers will not have access to a refrigerator or microwave. Please put the child's first and last name on the bag or lunch box.

## Free Summer Breakfast & Lunch Program

From May 26 through August 7 children at Star Heights, Sabana Grande, and Haynes will be able to obtain a free breakfast/lunch through the Summer Food Service Program (SFSP). Breakfast/lunch will be available Monday through Friday on a first-come, first-served basis. The breakfast/lunches that will be available will follow current U.S. Department of Agriculture (USDA) guidelines. The SFSP is a federally funded program operated nationally by the USDA and administered at the state level by the New Mexico Children, Youth and Families Department (CYFD). The Summer Food Service Program is not available at Sabana Grande or Cabezón. Times to be determined.



## Water

It is important that campers drink water during the day. Water is accessible to campers all day via drinking fountains, and personal water bottles are welcomed. Please make sure camper's name is on his/her bottle. Please send a bottle of water with your child on scheduled fieldtrips.

## Sunscreen

As staff, we always want to help our Summer Camp children protect their delicate skin from the hot summer sun. We strongly advise that you take a few minutes each morning to put sunscreen on your child. It is the responsibility of your child to reapply sunscreen as needed throughout the day. Please send with your child sunscreen labeled with his/her name.

With your permission, we will reapply spray-sunscreen in the afternoon or as needed. In order for our counselors to be able to do this, we are required to have your permission. Please make sure to select the option for allowing staff to apply sunscreen during the registration process.

## Lost and Found

Each camp will maintain a lost and found area near the office. Please label everything your child brings to camp. Do not send expensive equipment to camp. We are not responsible for the loss or damage of any items that your child may bring to camp. Please check with staff immediately upon noticing the loss of any item(s). At the end of the summer, all lost and found items will be discarded.

## Money

Summer Camps do not have vending machine products or other opportunities to spend money; (with the exception of a few fieldtrips that will be determined by your Camp site). We recommend that children NOT bring money to Camp on a daily basis. We regret that staff is not responsible or able to hold your child's money should he/she accidentally bring it to camp.

## Reporting of Child Abuse or Neglect Policy and Procedures Policy

Any Parks and Recreation Department employee who knows or suspects that physical, emotional, sexual, or psychological abuse or neglect has been inflicted upon a child must report such information immediately to the Program Specialist in charge or the Facility Coordinator and contact the Children, Youth and Families Department (505) 841-6100 or DPS (505) 891-7226. According to New Mexico State Law, anyone reporting an alleged incident is presumed to be acting in good faith and is immune from any criminal or civil liability.

## From our Camp Staff

Our summer staff encourages open communication to ensure that your child has the best possible camp experience with us. Please feel free to stop by or call any time to discuss any comments or questions with your child's counselor or camp supervisor. Informed counselors make better counselors!

Thank you for your interest in Summer Camp. If you have any questions, please feel free to contact the Parks and Recreation Department office at (505) 891-5015.

## Important Phone Numbers

- Parks and Recreation Main Office: (505) 891-5015
- Haynes Community Center: (505) 891-7240
- Star Heights Recreation Center: (505) 891-7230
- Sabana Grande Recreation Center: (505) 891-7255
- Cabezon Community Center: (505) 892-4499

# Waiver

You are expected to read and fully understand the *Waiver and Release of All Claims* below and adhere to it of your own free will and without any reservation whatsoever you acknowledge this by agreeing to the terms and conditions through the Active Net online registration system at the time of your initial registration.

## **Waiver and Release of all Claims for the City of Rio Rancho's 2020 Summer Camp Day Programs**

**WAIVER AND RELEASE OF ALL CLAIMS:** I have read this form carefully, and am aware that by registering and participating in, or registering my minor child/ward for and allowing his or her participating in the Summer Day Camp Programs (hereinafter referred to as the "Program"). I am WAIVING and RELEASING all claims for myself and my minor child/ward arising out of such registration and participation. In consideration of the City of Rio Rancho and the Parks, Recreation and Community Services Department (hereinafter referred to as the "City") accepting me and/or my minor child/ward as a participant in the Program, I hereby agree as follows:

**ACKNOWLEDGEMENT AND ASSUMPTION OF RISK OR INJURY AND LOSS:** I have fully informed myself of all of the details of the Program and have received satisfactory answers to all of my questions I have concerning the Program and the risks inherent in the Program and believe and represent that I and/or my minor child/ward have the necessary abilities, skills, and knowledge to participate in the Program. I recognize and acknowledge that the Program involves risks of bodily injury, death and property loss. I hereby agree to, and do, assume the full risk of any injuries, including death, and of any property loss and of all expenses, costs, damages and losses that I, or my minor child/ward on whose behalf I am signing, may sustain as a result of participating in any all activities connected with or associated with the Program.

**WAIVER AND RELEASE OF CLAIMS:** I hereby agree to, and do, waive release and relinquish all claims, demands, rights of action, damages, liabilities and controversies of every kind, known and unknown, present and future, that I, or my minor child/ward on whose behalf I am acknowledging and agreeing to, may have against the City and its officers, agents, servants, employees, volunteers, insurers, related or affiliated individuals or entities, successors and assign arising out of, connected with, or in any way related to the Program of my minor child/ward's participating herein.

**INDEMNITY AND DEFENSE:** I hereby further agree to indemnify and hold harmless and defend the City and its officers, agents, servants, employees, volunteers, insurers, related or affiliated individuals or entities, successors and assigns from any and all claims, lawsuits, demands, damages, liabilities, losses and expenses, including attorney's fees and administrative expenses, of every kind, known and unknown, present and future, arising out of, connected with, or in any way related to me or my minor child/ward's participation in the Program.

**EMERGENCY CARE:** In the event of an emergency, I authorize the City to secure, from any licensed hospital, physician and/or other medical personnel, any treatment deemed reasonable and necessary for myself and/or my minor child/ward's immediate care and agree that I will be responsible for payment for any all such treatment rendered.