



Water and Wastewater Utilities
3200 Civic Center Cir NE
Rio Rancho, New Mexico 87144
Office: (505) 891-5020 • Fax: (505) 891-5204
Email: utilitycustomerservice@rrnm.gov

Final Account Request

I request that my water/wastewater account be finaled

Name (Please print): _____

Account Number: _____

Service Address: _____

Date to be finaled: _____

Send my final bill to:

Address: _____

City/State/Zip: _____

Phone Number: _____

I understand that I am responsible for the cost of water/wastewater service up to the date the account is finaled. The Utility will endeavor to act upon telephone, email, or verbal orders to discontinue service, but in the event of a dispute, only a written notice will be considered proof of notification.

If I do not pay my account in full I understand that any final balances can be transferred to a current account and is due immediately or that my past due finaled account will be sent to a collection agency.

By signing this application, I agree to the following:

I have read and agree to all Terms and Conditions outlined in the Water and Wastewater Rules and Rates codified as Chapter 51 of the Rio Rancho Code of Ordinance. A copy of these Terms and Conditions are available at the City Clerk's Office or online at <https://www.codepublishing.com/NM/RioRancho/>

In the event of non-payment, I agree to pay all past due amounts, applicable late fees, and all costs and expenses of collecting such delinquent amounts, including reasonable attorney's fees and collection agency fees of **up to 20% of the total owed.**

Signature: _____ Date: _____

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For Internal Use: CSR Initials: _____ Completion Date: _____

Comments: _____

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